

## SDRP Contractor Coordination Meeting #99 February 2<sup>nd</sup>, 2010 Meeting Minutes

### Meeting Location & Time: Turner's Office Trailer, Champaign, IL. at 9:00 AM

The purpose of this meeting was to familiarize ALL parties with the SDRP Project Status relative to Safety, Administration, and Field Operations. Furthermore, the purpose was to ensure that ALL parties (Bid Packages #1 thru 11) understand the specific project protocol and scheduling relative to the next three (3) weeks. Turner Construction utilized the attached agenda as the basis for flow of discussion points within this meeting.

### I. Attendance:

1-1 Refer to the attachment for the list of attendees.

#### \*denotes attendance

Elizabeth Stegmaier – University of Illinois (F & S)  
Bruce Busboom – University of Illinois (F & S)  
Myron Thompson – University of Illinois (F & S)  
\*Jeff Riddle – University of Illinois (Housing)  
\*Carol Raney – University of Illinois (Housing)  
Mari Anne Brocker – UIUC (Housing)  
\*Renee Collins – University of Illinois (CITES)  
Tracy Whittaker – University of Illinois (CITES)  
Jeff Kemmer – BSE  
\*Howard Kagan – Nagle Hartray (by phone)  
\*Skip Kleist – Williams Brothers  
\*Jamie Carlson – Williams Brothers  
Gene Morgan – Williams Brothers  
Dan Hoselton – Henson-Robinson  
Jon Reichard – A & R Mechanical  
Brian Jenkins – A & R Mechanical  
Bob Brumleve – A & R Mechanical  
Chuck Dorsett – A & R Mechanical  
\*Steve Hall – A & R Mechanical  
Brett Cummins – King-Lar Company

Phil Lowery – Glesco Electric  
Gary McGrath – Glesco Electric  
\*Jim Whiddem – Glesco Electric  
David Vance – Associated Constructors  
Joel Hartman – Associated Constructors  
Tom Cole – Associated Constructors  
Greg Webb – Associated Constructors  
Wayne Walker – Associated Constructors  
Dan Spiker – McDaniel Fire Systems  
Tyson Farney – McDaniel Fire Systems  
Brad Braker – J. J. Braker & Sons  
Jeff Pflederer – J. J. Braker & Sons  
Dave Wilkinson – Urban Elevator  
Wayne Johnson – Johnson-Lancaster  
Tom Wozniak – Johnson-Lancaster  
Nathan Seymour – Alpha Controls  
Mike Blackburn – Turner Construction  
\*Tony Odendahl – Turner Construction  
\*Greg Cuttell – Turner Construction  
Adam Kimball – Turner Construction

### II. LEED:

1-1 A closing conference occurred today and a site visit will occur tomorrow (February 3<sup>rd</sup>, 2010). ALL open issues are now closed and wait to perform the Air Quality Test Alternate to Flushing. Plans are set to perform this test on February 22<sup>nd</sup>, 2010 with Hill Mechanical/King-Lar.

### III. Project Safety/Logistics/Housekeeping:

- REGARD THIS BUILDING AS AN OCCUPIED BUILDING! The Fire Alarm and Fire Suppression Systems are ALIVE!
- Ongoing care must be exhibited throughout the project site due to the finalized state of interior and exterior construction. This applies to flooring, walls, doors, countertops, curtainwall ledges, etc.
- Turner Construction reiterated to ALL Contractors that temporary power is off and permanent power is on at ALL floor levels. PLEASE BE AWARE and BE SURE TO USE GFCI PIGTAILS hereafter.

#### **IV. Administrative/Quality Control:**

- 1-1 Turner Construction issued a letter fourteen (14) weeks ago to ALL Contractors about the 'U-Drive It U-Buy It' Concept related to vehicular traffic atop the sidewalk/pavement concrete. NO Driving is permitted except at the Loading Dock Drive. As the letter stated, if your company drives on the concrete sidewalk/pavement, then that Contractor becomes accountable for any restoration/replacement. There is concern about LEED compliance beyond crack emergence.
- 1-2 ALL Contractors were reminded that the SDRP Loading Dock is meant for Loading/Unloading purposes --- NOT PARKING. Furthermore, no one is allowed to park on the north side gravel near the SDRP Loading Dock.
- 1-3 Upcoming University of Illinois Inspections:
  - I. Roof Level
    - a. Re-Inspection of RTUs – Re-Inspection occurred previously and only lack removal of the temporary Temperature Control Wiring for the Fire Alarm System @ RTUs #1 & 5. Waiting to perform this work once the permanent systems are ALL activated.
  - II. Second Floor Level
    - a. Room 2050.6 – Junction Box Cover has been installed and UIUC-F&S has re-inspected and is a now closed item.
  - III. First Floor Level
    - a. Exposed Ceiling Spaces Amongst Back-of-House Kitchen Area – Inspection occurred today (January 19<sup>th</sup>, 2010). Scheduling a follow-up next week.
  - IV. Basement Level
    - a. Exposed Ceiling Spaces Amongst the Basement Corridors & Misc. Rooms – Inspection occurred today (January 19<sup>th</sup>, 2010). Scheduling a follow-up next week.

#### **V. Project Coordination w/ Owner Related Items:**

- 1-1 Turner Construction re-addressed ALL of the following Punch-Lists. ALL Contractors have been sent these punch-lists via e-mail formats:
  - 1-1.1 RICCA's Kitchen Equipment Punch-List
    - 1-1.1.1 *Occurred During Week of January 11<sup>th</sup>, 2010*
  - 1-1.2 Nagle Hartay's Punch-List
    - 1-1.2.1 *Occurred on January 21<sup>st</sup>, 2010*
  - 1-1.3 BSE's Punch-List
    - 1-1.3.1 *Occurred on January 21<sup>st</sup>, 2010*
  - 1-1.4 Owner's Firestopping Punch-List
- 1-2 Turner Construction reiterated the need for Contractors to schedule 'Owner Training' as soon as possible. 'Owner Training' needs to be complete by February 26<sup>th</sup>, 2010.
- 1-3 Nagle Hartray has summarized their review of how the Contractor has built the Trayless Design dimension of 9-inches vs. 12-inches with UIUC-F&S and UIUC-Housing. UIUC-F&S and UIUC-Housing are still evaluating whether or not they will be making any corrections.
- 1-4 UIUC-Housing and Johnson-Lancaster resolved the corrective action for RFI #634 & 636 questions last week during Tom's site visit. Nagle Hartray plans to submit the corrective action into RFP format later today (February 2<sup>nd</sup>, 2010).
- 1-5 UIUC-Housing and UIUC-F&S have accepted the language of Johnson-Lancaster's 10-year Extended Warranty, but has identified additional cracks that were repaired that were not noted. Johnson-Lancaster has agreed to revise and include the additional locations; and resubmit the '10-Year Extended Warranty' later this week.
- 1-6 As stated on November 17<sup>th</sup>, 2009, LEES Carpeting took responsibility for the corrective measures for the northern east-west hallway carpet. The remaining second floor carpeting was installed last Friday (January 29<sup>th</sup>, 2010) and is complete.
- 1-7 King-Lar installed the extra dampers added at the Pizza Oven exhaust via RFP #358 last Friday (January 29<sup>th</sup>, 2010). King-Lar will schedule their Testing & Balancing Contractor to return this week to complete the re-testing process.
- 1-8 A & R Mechanical - Heating submitted their Water Test Reports on January 25<sup>th</sup>, 2010.

- 1-9 Williams Brothers hopes to receive their replacement hand dryer part [within the Southern First Floor Bathroom] soon. Williams Brothers is replacing it, but not sure of the receipt date, but will continue to pursue.
- 1-10 Williams Brothers was given approval last week for the replacement paper towel dispensers at the Kitchen Area. Williams Brothers expects receipt later this week.
- 1-11 Williams Brothers installed wood-blocks at the underside of the elevator hoistway last week and is supporting today's Elevator Inspection.
- 1-12 A & R Mechanical has completed plumbing re-work associated with UIUC-Housing's 'Traycon' inspection.
- 1-13 Johnson-Lancaster will perform the 'Rice Cooker' re-work and 'Waffle-Iron' re-work within the next two (2) weeks.
- 1-14 Nagle Hartray has scheduled BSE to return on January 15<sup>th</sup>, 2010; RICCA to return on February 16<sup>th</sup>, 2010; and themselves to return on February 17<sup>th</sup>, 2010 for Punch-List follow-up reviews.
- 1-15 UIUC-F&S understands that Johnson-Lancaster has minimal punch-list items and is scheduled to arrive next week with granite adjustments and on February 15<sup>th</sup>-16<sup>th</sup>, 2010 for last finishing touches.
- 1-16 UIUC-Housing has accepted the Kitchen Hood dent situation w/ the Me-Link Cover. Closed issue.
- 1-17 UIUC-Housing has accepted Johnson-Lancaster's mock-up of the stainless steel band at the Emporium Area. Johnson-Lancaster completed this work late last week.
- 1-18 Nagle Hartray is working on the following RFPs:
- 1-18.1 Water Filtration @ the Gemini Ovens and Proofer.
- 1-18.2 Kitchen Equipment Items #50, 56, 99, 183, 296 & 576; stainless steel wrap @ column wrap; possible modification of 3-compartment sink; and dish room cart modifications.
- 1-18.2.1 Items #50 & 56 = Previous RFIs #634 & 636.
- 1-18.2.2 Item #99 = Install a Valve.
- 1-18.2.3 Items #183, 296 & 576 = Need Locks.
- 1-18.2.4 Stainless Steel Wrap & Trim @ Diner Column Wrap.
- 1-18.2.5 Possible Modification to 3-Compartment Sink @ Second Floor Coffee House.
- 1-18.2.6 Possible Modification to the Dish Room Carts.

#### VI. Safety Program:

- 1-1 Weekly / Monthly Safety Walk-Throughs
- The Ninety-Ninth (99<sup>th</sup>) Weekly Walk-Through Meeting will occur on February 3<sup>rd</sup>, 2010 @ 10:00 AM.

#### VII. Upcoming Meetings:

- 1-1 Twenty-Third LEED Meeting
- The next meeting is set for February 2<sup>nd</sup>, 2010 @ 9:00 AM. Sieben Energy will be on-site on February 3<sup>rd</sup>, 2010 @ 12:30 PM.

#### VIII. Testing and Inspection:

- 1-1 The University of Illinois did not have any QA/QC issues to address at this time.

#### IX. Status of RFIs, ASIs & RFPs:

- 1-1 RFIs – Six Hundred and Forty-Seven (647) have been submitted. ALL Contractors have access to each RFI via PRZM. Each Contractor should review every RFI for coordination and cost purposes.
- 1-2 ASIs – Eighty-Three (83) have been circulated to the Contractors.
- ALL Contractors have access to each ASI via PRZM.
  - ALL Contractors were requested to confirm that each ASI has no cost implications.
- 1-3 RFPs – Three Hundred and Seventy-Five (375) have been circulated to the Contractors.
- ALL Contractors have access to each RFP via PRZM.
- 1-4 ALL Contractors are to respond via PRZM that they either acknowledge "zero" cost impacts or "add/deduct" cost impacts for each ASI and RFP. The University of Illinois reiterated that if there is a cost associated with a RFI, then so note via another RFI.

**X. Engineering:**

1-1 Williams Brothers is complete with Sieben Energy's acceptance of the 'Certified Wood' invoices.

**XI. Three-Week Look Ahead Schedule:**

1-1 The Three-Week Look Ahead Schedule was reviewed and set forth as the plan for the next three (3) weeks. Refer to the attached Three-Week Look Ahead Schedule as part of these meeting minutes.

This is the understanding of the above items discussed. Concurrence is presumed unless prompt written notices of additions, deletions or corrections are received within five (5) days.

Greg Cuttell  
**Turner Construction Company**

cc: ES / MT / JR / MAS / BB / SH / AK / Master File

attachments



## **Student Dining/Residential Programs Project**

### **SDRP Contractor Coordination Meeting #99**

Tuesday – February 2<sup>nd</sup>, 2010

1. LEED
2. Safety
  - a. Fire Alarm & Fire Suppression Systems Active
    - i. REGARD AS AN OCCUPIED BUILDING!
3. Logistics/Housekeeping
  - a. Pot Rack Receipt – En Route???
  - b. Need to Schedule Owner Training
    - i. Refer to First Attachment for Current Status
4. Commissioning Activities
  - a. Transfer Switches/EM Power – TBD
  - b. Roof-Top Units – February 1<sup>st</sup> thru 4<sup>th</sup>, 2010
  - c. Ansul/Fire Alarm – February 3<sup>rd</sup>, 2010
  - d. Access Control Re-Inspection – February 4<sup>th</sup>, 2010
  - e. Melink System – February 5<sup>th</sup>, 2010
  - f. VAVs – February 8<sup>th</sup> & 9<sup>th</sup>, 2010
  - g. BAS – February 10<sup>th</sup> & 11<sup>th</sup>, 2010
  - h. Exhaust Fans – TBD
5. “Hot” Items
  - a. Punch-Lists
    - i. RICCA’s dated 1/19/2010
    - ii. NH’s dated 1/25/2010
    - iii. BSE’s dated 1/25/2010
  - b. UIUC Commissioning Issues Log
  - c. Timing of Fire Stopping Re-Inspection???
  - d. Back Splash @ Emporium – Accepted – Closed Issue???
  - e. Decisions for Johnson-Lancaster Closure
    - i. ASI – Waffle Iron Depression
    - ii. Rice Cooker Horizontal Dimension @ Vegan Area
    - iii. Rice Cooker Vertical Dimension @ Vegan Area
  - f. Item #21 on RICCA’s Punch-List – Plumbing Trip Hazard Concern
  - g. Re-Issue of Testing & Balancing Report Issue w/ Pizza Oven
    - i. Once Work is Complete – Related to RFP #358
6. RFPs to be Written
  - a. Water Filtration for Revolving Ovens & Proofer???

- b. **Kitchen Items Via UIUC-Housing???**
  - i. **Item #50 & 56 (Previous RFIs #634 & 636)**
  - ii. **Item #99 – Install a Valve**
  - iii. **Item #183, 296 & 576 – Need Locks**
  - iv. **@ Dish Room Doors – Modify Carts**
  - v. **@ Diner Area – Stainless Steel Column Wrap**
  - vi. **@ Coffee House (2<sup>nd</sup> Floor) – Modify 3-Compartment Sink**

**7. Status of RFIs, ASIs & RFPs**

- a. **RFIs: All Closed to Date.**
- b. **ASI #82 (Replace Counters for Vegan-Deli-Soup-Salad Venues) – Recently Released**
- c. **ASI #83 (Modifications Required to Breakfast Bar at Item 443) – Recently Released**
- d. **RFP #115 – (Traycon T & M) – Will Sit Idle Until Work is Complete**
- e. **RFP #333 – (Provide Safety Railings at East Elevator Hoistway) – Pending Contractor Completion: Associated Constructors (FD#145)**
- f. **RFP #364 – (Provide a 36" Square 'Access Panel' at Elevator Pit to Access the Governor) – Pending Approval in PRZM**
- g. **RFP # 368 – (Provide Hand-off Auto. Switches to Nine (9) Motor Starters) – WBCI: Pending Contractor Completion**
- h. **RFP #373 – (Provide Local Exhaust Control for Pot Washer Area and Dish Room) – Recently Released**
- i. **RFP #374 (Furnish Correct Circuit Size for Coffee & Tea Brewers) – Recently Released**
- j. **RFP #375 (Replace Counters for Vegan-Deli-Soup-Salad Venues) – Recently Released**
- k. **RFP #376 (Credit for Unallocated Weather Allowance for Fire Protection Contract) – Recently Released**

**8. Field Directives**

- a. **Pending Wet Signature Approval Status:**
  - i. **FD#: All Approved with Wet Signatures**

**9. Three-Week Look Ahead Schedule**

**10. Upcoming Meetings**

- a. **Twenty-Fourth LEED Meeting – February 2<sup>nd</sup>, 2010 @ 9:00 AM**
  - i. **Sieben Energy Site Visit on February 3<sup>rd</sup>, 2010**

**11. Outstanding List**

- a. **Attic Stock Lock-Up @ Basement Storage Room B**
  - i. **Coordinate w/ Turner Construction w/ Transmittal**
  - ii. **Storage Requirements – Two Pallets High**
- b. **Kitchen Hood Dent Repair**

- c. MEP RTU Re-Inspection @ Roof Level – Lacking Removal of Temp. Wires for Fire Alarm System @ RTUs #1 & 5**
- d. Above-Ceiling @ Re-Inspection of Room 2050.6 – TBD**
- e. Kitchen Paper Towel Dispensers – Expected to be Installed this Friday (February 5<sup>th</sup>, 2010)**

**Cuttell, Gregory D - (CHI)**

**From:** Kimball, Adam L - (CHI)  
**Sent:** Monday, February 01, 2010 2:17 PM  
**To:** Kimball, Adam L - (CHI); skip@wbci.us; Bob Brumleve; Cathy Roelfs; Steve Hall; Brett Cummins; Tyson Farney; Phil Lowery; tomw@johnson-lancaster.com  
**Cc:** Cuttell, Gregory D - (CHI); Odendahl, Tony - (CHI); Ehler, Cristina - (CHI); Carper, Bryan P - (CHI)  
**Subject:** SDRP Owner Training

SDRP Contractors,

As you are finishing up the systems related to your scope of work, please schedule your Owner Training accordingly. Below is a list of the specifications that require owner training. Please review spec section 01820 for specific Owner Training requirements. Please submit your training outline and proposed date to us when they are available. All SDRP Owner Training should be complete by 2/26/10. Thank you.

1. ✓ Water Distribution Pumps (15441) – Scheduled for 1/26/10 at 1:00pm Done
2. ✓ Domestic Water Heaters (15486) – Scheduled for 1/26/10 at 1:00pm Done
3. Vibration Isolators – (15071) – 2/18 by Steve Hall
4. Hydronic Pumps (15185) – 2/18 by Steve Hall
5. Steam Condensate Pumps (15186) – 2/18 by Steve Hall
6. Fuel Oil Piping (15191) – 2/18 by Steve Hall
7. Packaged Engine Generators (16231)
8. Direct Digital Control Systems (15952) Phil/Jim
9. Secondary Unit Substations (16361) Phil/Jim
10. Transfer Switches (16415) Phil/Jim
11. Enclosed Controllers (16420) Phil/Jim
12. Switchboard (16430) Phil/Jim
13. Fan-coil Units (15763) Brett/Steve
14. Power Ventilators (15838) Brett
15. Air Terminals (15845) Brett
16. Overhead Coiling Doors (08334) skip 2/9
17. Operable Panel Partitions (10651) skip 2/9
18. Projection Screens (11132) skip
19. ✓ Roller Shades (12494) – Scheduled for 1/27/10 at 9:00 am Done
20. Fire Alarm (13851) Phil/Jim
21. Roof Mounted Air Handling Systems & Accessories (15720) Brett
22. Elevators (14241) skip
23. Foodservice Equipment (11400) – scheduled for 2/2/10 – 2/4/10
24. Melink – scheduled for 2/5/10

Adam

2/1/2010



ACTIVITY	Contractor	Scheduled Start	Scheduled Completion	Feb-10							Feb-10													
				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
				M	T	W	R	F	S	S	M	T	W	R	F	S	S	M	T	W	R	F	S	S
Clean Exterior Windows & Curtainwall Systems	Williams Bros.	March	March																					
<b>SDRP BUILDING FOOTPRINT</b>																								
Completion of Roof Punch-List	H-R/WBCI	Complete	???																					
Completion of Testing & Balancing the AHU Sysys.	King-Lar	RFP???	RFP???																					
Complete Re-Inspection of Elevator System	Williams Bros.	2/2/2010	2/2/2010	X																				
Complete ALL UIUC/NH/BSE/RICCA Punch-Lists	ALL	2/1/2010	2/5/2010	X	X	X	X	X																
Perform Pseudo-Final Clean Preparation	Williams Bros.	2/1/2010	2/5/2010	X	X	X	X	X																
BSE Interim Review of BSE's Punch-Lists	BSE	2/5/2010	2/5/2010					X																
Perform Final Clean of Building	Williams Bros.	2/8/2010	2/17/2010						X	X	X							X	X	X				
Complete Granite Top Grinding/Polishing @ Servery	J-L	2/9/2010	2/10/2010							X	X													
Complete Rice Cooker Adjustment	J-L	2/15/2010	2/16/2010																	X	X			
Complete Kitchen Equipment Punch-List	J-L	2/15/2010	2/16/2010																	X	X			
Install Owner Furnished Pot Rack	J-L	2/15/2010	2/15/2010																	X	X			
BSE Review Completion of BSE's Punch-Lists	BSE	2/15/2010	2/15/2010																	X	X			
Nagle Hartray Review Completion of ALL Punch-Lists	Nagle Hartray	2/17/2010	2/17/2010																					
Perform LEED Air-Quality Testing	Hill/King-Lar	2/22/2010	2/23/2010																					
<b>LEED COORDINATION</b>																								
Twenty-Fourth LEED Meeting	ALL	2/2/2010	2/2/2010	X																				
<b>OWNER TURNOVER</b>																								
Commissioning Complete	ALL		2/12/2010	X	X	X	X	X											X	X	X	X		
Owner Training Complete	ALL		2/26/2010	X	X	X	X	X											X	X	X	X		
Substantial Completion (incl. of LEED Flush-Out)	ALL		3/17/2010																X	X	X	X		

# **SDRP-UIUC**

## **February LEED Meeting Agenda**

### **Items:**

- 1. Erosion and Sedimentation Control**
  - Closed
  
- 2. Construction Waste Management**
  - Final Report to come in March (March 17<sup>th</sup> substantial completion)
  
- 3. Construction Indoor Air Quality Management**
  - IAQ Testing to completed after 2/22
  
- 4. Certified Wood**
  - Closed
  
- 5. Project LEED Submittals**
  - Closed
  
- 6. Commissioning**
  - Current Status





