

SDRP Contractor Coordination Meeting #104 March 9th, 2010 Meeting Minutes

Meeting Location & Time: Turner's Office Trailer, Champaign, IL, at 9:00 AM

The purpose of this meeting was to familiarize ALL parties with the SDRP Project Status relative to Safety, Administration, and Field Operations. Furthermore, the purpose was to ensure that ALL parties (Bid Packages #1 thru 11) understand the specific project protocol and scheduling relative to the next three (3) weeks. Turner Construction utilized the attached agenda as the basis for flow of discussion points within this meeting.

I. Attendance:

1-1 Refer to the attachment for the list of attendees.

*denotes attendance

*Elizabeth Stegmaier – University of Illinois (F & S)	Phil Lowery – Glesco Electric
Bruce Busboom – University of Illinois (F & S)	Gary McGrath – Glesco Electric
*Myron Thompson – University of Illinois (F & S)	*Jim Whiddem – Glesco Electric
*Jeff Riddle – University of Illinois (Housing)	David Vance – Associated Constructors
*Carol Raney – University of Illinois (Housing)	Joel Hartman – Associated Constructors
*Mari Anne Brocker – UIUC (Housing)	Tom Cole – Associated Constructors
Renee Collins – University of Illinois (CITES)	Greg Webb – Associated Constructors
Tracy Whittaker – University of Illinois (CITES)	Wayne Walker – Associated Constructors
Jeff Kemmer – BSE	Dan Spiker – McDaniel Fire Systems
*Howard Kagan – Nagle Hartray (by phone)	Tyson Farney – McDaniel Fire Systems
Skip Kleist – Williams Brothers	Brad Braker – J. J. Braker & Sons
*Jamie Carlson – Williams Brothers	Jeff Pflederer – J. J. Braker & Sons
Gene Morgan – Williams Brothers	Dave Wilkinson – Urban Elevator
Dan Hoselton – Henson-Robinson	Wayne Johnson – Johnson-Lancaster
Jon Reichard – A & R Mechanical	Tom Wozniak – Johnson-Lancaster
Brian Jenkins – A & R Mechanical	Nathan Seymour – Alpha Controls
*Bob Brumleve – A & R Mechanical	Mike Blackburn – Turner Construction
Chuck Dorsett – A & R Mechanical	*Tony Odendahl – Turner Construction
*Steve Hall – A & R Mechanical	*Greg Cuttell – Turner Construction
*Brett Cummins – King-Lar Company	*Adam Kimball – Turner Construction

II. Last Week's Meeting Minutes: Meeting Minutes for Contractor Coordination Meeting #103 were never written and thus do not exist. Please regard these Contractor Coordination Meeting Minutes as the Final Meeting Minutes.

III. LEED:

1-1 Expecting the formal IAQ laboratory test results by this Friday (March 12th, 2010) [from the Alternate IAQ Test via LEED Credit EQ 3.2 – Option #2 that occurred on February 20th, 2010 with Hill Mechanical/King-Lar].

IV. Project Safety/Logistics/Housekeeping:

- CONTINUE TO REGARD THIS BUILDING AS AN OCCUPIED BUILDING! The Fire Alarm and Fire Suppression Systems are ALIVE!
- Ongoing care must be exhibited throughout the project site due to the finalized state of interior and exterior construction. This applies to flooring, walls, doors, countertops, curtainwall ledges, etc.

- Turner Construction reiterated to ALL Contractors that temporary power is off and permanent power is on at ALL floor levels. PLEASE BE AWARE and BE SURE TO USE GFCI PIGTAILS hereafter.
- Now that Substantial Completion has been met as of March 7th, 2010 it is important that ALL Contractors understand UIUC-Housing's NEW RULES:
 - Entry into the SDRP Building will be via 'Access Cards' much like that of the RH Building.
 - NO Parking in the LOADING DOCK.
 - The Loading Dock portable fence gate entry will be locked by UIUC-Housing's lock AFTER today (March 9th, 2010).

V. Project Coordination w/ Owner Related Items:

- 1-1 There are approximately seven (7) remaining Punch-List items that are incomplete as of yesterday (March 8th, 2010). Nagle Hartray, BSE, and RICCA are in agreement of our current punch-list status.
- 1-2 UIUC-F&S, UIUC-Housing, and Nagle Hartray agreed that 'Owner Training' and 'Commissioning' are complete.
- 1-3 UIUC-Housing will conduct a thorough walk-through of the SDRP Building this Thursday (March 11th, 2010).
- 1-4 UIUC-F&S and UIUC-Housing have decided that they will be making countertop corrections to the Soup-Salad-Deli-Vegan Area per RFP #375. This 'Work' will occur outside of the SDRP contracts.
- 1-5 King-Lar & A & R Mechanical – Heating will submit their revised Air & Water Testing & Balancing Reports later today (March 9th, 2010) with Mr. Bill Beard's comments incorporated.
- 1-6 BSE was on site last Wednesday (March 3rd, 2010) and reviewed the cook-off aspects of Kitchen Exhaust KE-10. After the cook-off there was a conference call with Nagle Hartray and Halton Hoods in an effort to resolve. The resolve will involve the design team because it is deemed as a design issue.
- 1-7 Nagle Hartray, BSE, and RICCA have scheduled another cook-off at Kitchen Exhaust Hood KE-10 with Halton's presence next Monday (March 15th, 2010). BSE has requested that King-Lar install a Hood Barrier per the attached sketch prior to this cook-off to further evaluate the external effects/influences of air movement [air flow patterns located outside this KE-10 Exhaust Hood footprint].
- 1-8 A & R Mechanical will perform their extra trench drain RFP 'Work' at the SDRP-RH Link Entrance next week or the following week.
- 1-9 A & R Mechanical Plumbing received the water sample from UIUC-F&S last Friday (March 5th, 2010).
- 1-10 The MEP Contractors will have the six (6) outstanding Commissioning Issues Log items complete by this Friday (March 12th, 2010), if back-ordered items arrive this week.
- 1-11 The Ventilation System Noise above the Multi-Purpose Room will be re-evaluated once UIUC-AV CITES is complete with their work.
- 1-12 UIUC-AV CITES will commence at the SDRP tomorrow (March 10th, 2010).
- 1-13 Williams Brothers hopes to receive the lacking Elevator Cab Protection Pads early next week.
- 1-14 Williams Brothers plans to clean the curtainwall windows sometime during the end of this month.
- 1-15 Williams Brothers will return on April 26th, 2010 to remove portions of the Trailer Compound fencing and are tentatively set to re-install on April 30th, 2010.
- 1-16 There was discussion about the previous water meter RFP (RFP #127). A & R Mechanical will be complete at the end of business today (March 9th, 2010).
- 1-17 Turner Construction advised UIUC-Housing & UIUC-F&S that the current cost proposal from Associated Constructors for RFP #394 (Widening the Dish Room Doorway) will NOT be as strong as per the current design. While Associated Constructors has followed Nagle Hartray's direction, Turner Construction rejected Associated Constructor's cost proposal last night. Turner Construction will meet with Associated Constructors one (1) more time [later this afternoon] on this topic to try to think of a better way.
- 1-18 Nagle Hartray is working on the following RFPs:
 - 1-18.1 Possible Extras w/ MEP Systems as a result of Commissioning Comments.
 - 1-18.1.1 Kitchen Exhaust Fan #10 Upgrade.

VI. Safety Program:

- 1-1 Weekly / Monthly Safety Walk-Throughs

Housing Development Phase #1
Student Dining & Residence Programs Building (SDRP)
University of Illinois
Champaign, Illinois
Contract No. 14683MO

- The One Hundredth and Fourth (104th) Weekly Walk-Through Meeting will occur on March 10th, 2010 @ 10:00 AM.

VII. Testing and Inspection:

1-1 The University of Illinois did not have any QA/QC issues to address at this time.

VIII. Status of RFIs, ASIs & RFPs:

1-1 RFIs – NO outstanding RFIs.

1-2 ASIs – Eighty-Four (84) have been circulated to the Contractors.

1-3 RFPs – Three Hundred and Ninety-Nine (399) have been circulated to the Contractors.

IX. Engineering:

1-1 None.

X. Three-Week Look Ahead Schedule:

1-1 The Three-Week Look Ahead Schedule was reviewed and set forth as the plan for the next three (3) weeks. Refer to the attached Three-Week Look Ahead Schedule as part of these meeting minutes.

This is the understanding of the above items discussed. Concurrence is presumed unless prompt written notices of additions, deletions or corrections are received within five (5) days.

Greg Cuttell
Turner Construction Company

cc: ES / MT / JR / MAS / BB / SH / AK / Master File

attachments



Student Dining/Residential Programs Project

SDRP Contractor Coordination Meeting #104

Tuesday – March 9th, 2010

- 1. Safety**
 - a. Fire Alarm & Fire Suppression Systems Active**
 - i. REGARD AS AN OCCUPIED BUILDING!**
- 2. Logistics/Housekeeping**
 - a. Extra RFP Trench Drain Work @ Link Entrance**
 - i. Next Week of Spring Break Week**
 - b. Owner Training & Commissioning Are Complete!**
 - c. SUBSTANTIAL COMPLETION ATTAINED = January 7th, 2010!**
 - i. Rules**
 - 1. Gate @ Loading Dock MUST Remain Closed**
 - a. New Lock Installed Later Today**
 - 2. Card Access Through Loading Dock Doorway**
- 3. “Hot” Items**
 - a. RFP #127 – A & R Mechanical-Heating’s Status???**
 - b. RFP #392 & 399 – Ready for UIUC-Housing???**
 - c. A/E Punch-Lists**
 - i. Lacking Items Due to Back-Orders**
 - d. UIUC-Housing’s Punch-List Illustration (Received 2/8/2010)**
 - i. Completed Last Week**
 - e. UIUC-Inspector’s Commissioning Issues Log**
 - i. Kitchen Exhaust w/ Halton & NH/BSE**
 - 1. ‘Draft Barrier Curtain Concept’ per BSE**
 - 2. Cook-Off @ 11:00 AM on March 15th, 2010**
- 4. RFPs to be Written**
 - a. Commissioning List Items???**
- 5. Status of RFIs, ASIs & RFPs**
 - a. ASI #82 (Replace Counters for Vegan-Deli-Soup-Salad Venues) – A&R to respond.**
 - b. ASI #84 (Provide CO2 Sensors @ Thermostat Locations) – A&R and Johnson-Lancaster to Respond.**
 - c. RFP #115 – (Traycon T & M) – J-L pending contractor completion.**
 - d. RFP #127 – (Domestic Water Meter Add) – A&R to Respond.**
 - e. RFP #326 – (Coordinate Locations for Power Supplies) – Glesco to Respond.**

- f. RFP #333 – (Provide Safety Railings at East Elevator Hoistway) – Associated Constructors pending PM Approval.
- g. RFP #375 – (Replace Counters for Vegan-Deli-Soup-Salad Venues) – J-L, A&R & Glesco pending PM Approval.
- h. RFP #377 – (Modify Fill Faucet at Item 50, in the Kitchen) – A&R plumb to Respond
- i. RFP #378 – (Modify Fill Faucet at Item 56, in the Kitchen) – A&R plumb to Respond.
- j. RFP #380 – (Provide a Valve for the Oil Drain Line on the Doughnut Fryer, Item #99) – A&R plumb to Respond.
- k. RFP #387 – (Modify Controls for 2 Center Hoods such that an Emergency Alarm will Shut Off Gas Service) – A&R Heat to respond.
- l. RFP #388 – (Provide Water Filters for Proofers and Ovens) – WBCI & A&R plumb to Respond.
- m. RFP #390 – (Replace ALL 2 Position OA Damper Actuators with Modulating Type Damper Actuators) – A&R to respond. King-Lar Pending Contractor Completion.
- n. RFP #392 – (Install Push Pad in Stair S1010 to the North Wall – A&R to Respond.
- o. RFP #393 – (Switch Installed Smoke Detectors to Heat Detectors at 4 Locations per RFI #655) – A&R to Respond.
- p. RFP #394 – (Modify Door and Frame 1020.5 from 36” to 42”) – A&R to respond, WBCI General Trades Pending Contractor Completion.
- q. RFP #395 – (Re-feed 21 Exhaust Fans from Non-Shunt Trip Panels) – A&R to Respond. Glesco Pending Contractor Completion.
- r. RFP #396 – (Provide Clear Plastic Protectors for Fluorescent Tubes in Storage Room 1088) – A&R to Respond.
- s. RFP #397 – (Furnish and Install Downlight Trim with a Lens in Coffee House 2001 Work Area) – A&R to Respond.
- t. RFP #398 – (Provide Door Control at Interiors of Cooler & Freezer [1072A & B]) – A&R to Respond and Glesco pending PM Approval.
- u. RFP #399 – (Locate Proximity Reader to North Wall in Stair S1010) – A&R, JJ Braker, Associated and Glesco to Respond.

6. Field Directives

- a. Pending Wet Signature Approval Status:
 - i. FD #151 thru FD #158 and FD #160: All Pending Wet Ink Signatures.
 - ii. FD #159: J-L Pending Contractor Submission.
 - iii. FD #161: A&R, Associated, Glesco and King Lar to Respond.
 - iv. FD #162: Associated and Glesco to Respond.
 - v. FD #163: Associated and Glesco to Respond.
 - vi. FD #164: A&R, Associated and Glesco to Respond.
 - vii. FD #165: A&R, WBCI and Associated to Respond. Glesco Pending Wet Ink Signatures. Document to NH 3/4/10 for Signature.

7. Outstanding List

- a. Attic Stock Lock-Up @ Basement Storage Room B**
 - i. Coordinate w/ Turner Construction w/ Transmittal**
 - ii. Storage Requirements – Two Pallets High**

ACTIVITY	Contractor	Scheduled Start	Scheduled Completion	Mar-10							Mar-10													
				8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
SITE				M	T	W	R	F	S	S	M	T	W	R	F	S	S	M	T	W	R	F	S	S
Install Trench Drain @ Link Entrance (RFP Extra)	A & R Mechanical	March	March																					
Clean Exterior Windows & Curtainwall Systems	Williams Bros.	March	March																					
Remove Portion of Trailer Compound Fencing	Williams Bros.	4/26/2010	4/27/2010																					
Remove Perimeter Fencing (Related to RFP #187)	Williams Bros.	5/17/2010	5/21/2010																					
SDRP BUILDING FOOTPRINT																								
Receipt of Elevator Cab Pad Protection	Williams Bros.	???	???																					
Complete Architect/Engineer Punch-List Items	J-L/Glesco	???	???																					
LEED COORDINATION																								
Last LEED Meeting	ALL	2/2/2010	2/2/2010																					
OWNER TURNOVER																								
Substantial Completion (incl. of LEED Flush-Out)	ALL		3/7/2010																					



Student Dining/Residential Programs Project

SDRP Contractor Coordination Meeting #103

Tuesday – March 2nd, 2010

1. LEED
2. Safety
 - a. Fire Alarm & Fire Suppression Systems Active
 - i. REGARD AS AN OCCUPIED BUILDING!
3. Logistics/Housekeeping
 - a. Remaining Scheduling of Owner Training
 - i. Ventilation = March 3rd thru 5th, 2010
 - ii. Elevator = March 3rd, 2010
 - iii. Fire Protection = March 5th, 2010
4. Commissioning Activities
 - a. Remainder RTUs/VAVs – March 1st thru March 4th, 2010
 - b. EM Power – March 4th, 2010
 - c. RFP #395 – March 5th, 2010
5. “Hot” Items
 - a. RFP #149 – Will Be Complete this Week.
 - b. RFP #392 – Does the Prox. Card Also Need to be Relocated???
 - c. Punch-Lists
 - i. RICCA’s dated 2/23/2010, NH’s dated 1/25/2010 & BSE’s dated 1/25/2010
 - d. UIUC-Inspector’s Commissioning Issues Log
 - i. Air & Water Balance Test Reports
 - ii. Kitchen Exhaust w/ Halton/Certified Reviews
 - iii. CO2 Sensors
 - iv. ANSUL System Activation (Related to RFP #395)
 - e. UIUC-Housing’s Punch-List Illustration (Received 2/8/2010)
6. RFPs to be Written
 - a. Commissioning List Items???
 - b. Kitchen Items Via UIUC-Housing???
 - i. @ Dish Room Doors – Modify Carts
7. Status of RFIs, ASIs & RFPs
 - a. RFIs #653 & #656
 - b. ASI #82 (Replace Counters for Vegan-Deli-Soup-Salad Venues) – A&R to respond

- c. **ASI #84 (Provide CO2 Sensors @ Thermostat Locations) – A&R and Johnson-Lancaster to respond**
- d. **RFP #115 – (Traycon T & M) – J-L pending contractor completion**
- e. **RFP #127 – (Domestic Water Meter Add) – A&R to Respond.**
- f. **RFP #326 – (Coordinate Locations for Power Supplies) – Glesco to Respond.**
- g. **RFP #333 – (Provide Safety Railings at East Elevator Hoistway) – Pending Contractor Completion: Associated Constructors (FD #145)**
- h. **RFP #375 – (Replace Counters for Vegan-Deli-Soup-Salad Venues) – J-L & A&R pending A/E Approval, Glesco pending PM Approval.**
- i. **RFP #377 – (Modify Fill Faucet at Item 50, in the Kitchen) – A&R to Respond**
- j. **RFP #378 – (Modify Fill Faucet at Item 56, in the Kitchen) – A&R to Respond**
- k. **RFP #380 – (Provide a Valve for the Oil Drain Line on the Doughnut Fryer, Item #99) – A&R to Respond**
- l. **RFP #382 – (Change the Current Elevator Fire Service Key Switches to the FEOK1 Model) – WBCI General pending contractor completion**
- m. **RFP #387 – (Modify Controls for 2 Center Hoods such that an Emergency Alarm will Shut Off Gas Service) – A&R Heat to respond**
- n. **RFP #388 – (Provide Water Filters for Proofers and Ovens) – WBCI, A&R, Associated to respond**
- o. **RFP #389 – (Provide a Shunt Trip Monitor from the Elevator to the Fire Alarm) –Associated to respond**
- p. **RFP #390 – (Replace ALL 2 Position OA Damper Actuators with Modulating Type Damper Actuators) – A&R and Associated to respond. King-Lar pending contractor completion**
- q. **RFP #391 – (Furnish and Install a Smoke Detector in the “NEW” UIUC-CITES Room off Stair S2010) – Associated to respond**
- r. **RFP #392 – (Install Push Pad in Stair S1010 to the North Wall – A&R and Associated to respond**
- s. **RFP #393 – (Switch Installed Smoke Detectors to Heat Detectors at 4 Locations per RFI #655) – Associated and A&R to respond. Glesco pending AE**
- t. **RFP #394 – (Modify Door and Frame 1020.5 from 36” to 42”) – A&R, Associated and WBCI General Trades to respond**
- u. **RFP #395 – (Re-feed 21 Exhaust Fans from Non-Shunt Trip Panels) – A&R and Associated to respond. Glesco pending contractor completion.**
- v. **RFP #396 – (Provide Clear Plastic Protectors for Fluorescent Tubes in Storage Room 1088) – A&R and Associated to respond**
- w. **RFP #397 – (Furnish and Install Downlight Trim with a Lens in Coffee House 2001 Work Area) – A&R, McDaniel, Associated and JJ Braker to respond**

- x. **RFP #398 – (Provide Door Control at Interiors of Cooler & Freezer [1072A & B]) – Recently Released**

8. Field Directives

a. Pending Wet Signature Approval Status:

- i. **FD #151 thru FD #158 and FD #160: All pending wet ink signatures**
- ii. **FD #159: J-L pending contractor submission**
- iii. **FD #161: A&R, Associated, Glesco and King Lar to respond**
- iv. **FD #162: Associated, A&R and Glesco to respond**
- v. **FD #163: Associated, A&R and Glesco to respond**
- vi. **FD #164: A&R, Associated and Glesco to respond**
- vii. **FD #165: A&R, WBCI and Associated to respond. Glesco pending wet ink signature. Turner awaiting document to process**

9. Three-Week Look Ahead Schedule

10. Outstanding List

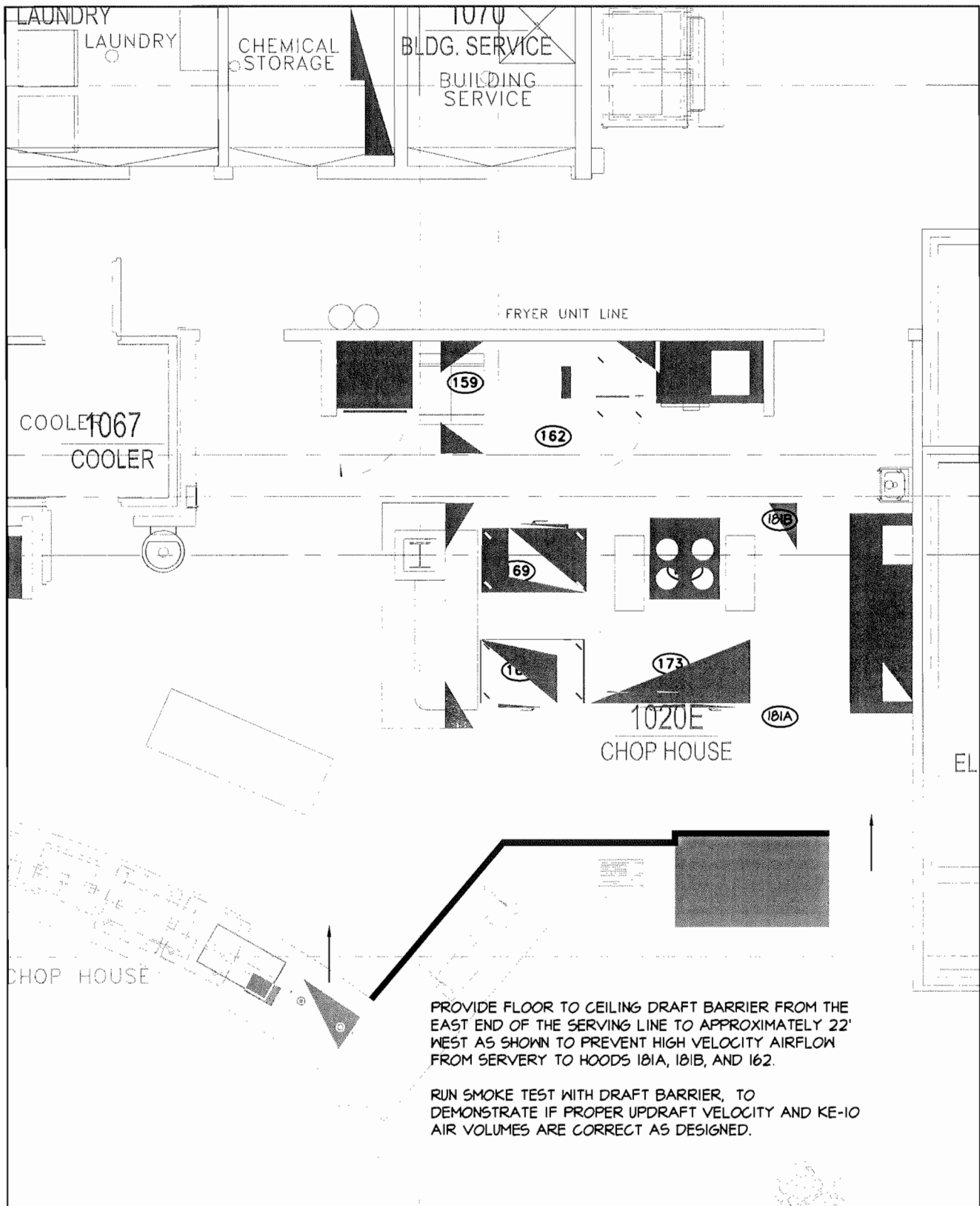
a. Attic Stock Lock-Up @ Basement Storage Room B

- i. **Coordinate w/ Turner Construction w/ Transmittal**
- ii. **Storage Requirements – Two Pallets High**

Cuttell, Gregory D - (CHI)

From: Jeff Kemmer [jkemmer@bsengr.com]
Sent: Monday, March 08, 2010 8:59 PM
To: Howard Kagan; Dave Reynolds
Cc: Brett Cummins; Cuttell, Gregory D - (CHI); Kimball, Adam L - (CHI)
Subject: DRAFT BARRIER PROPOSED DRAWING
Attachments: HOOD 181 BARRIER.pdf

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	MARCH 15, 2010 SMOKE TEST (SCALE 3/16"=1'-0")		DATE: 03-08-10	
	(UIUC - SDRP) IKENBERRY COMMONS			VSK-15
	PROJECT NO. 2006-025	REFERENCE SHT: HD104.0		

SDRP Commissioning Issues Log

	System	Room/Area	Completion Item	Responsible BP	Status	Date Item Noted	Items Noted By	Date Contractor Completed	Comments
043	Ansul Fire Alarm		All of the equipment need some ID labels, so we know which Ansul unit goes with which exhaust hood, manual pull handles and gas valve. Labels on the hoods have to meet certain food area requirements and gas valve IDs have to be some how visible from the floor level.	King Lar	Open	2/3/2010	RH		King Lar to coordinate Labels w JR & CR
089	DEF-1		This fan was not started or tested. Fan is interlocked with two clothes dryers that are not yet installed. Fan will not operate without dryers installed.	King Lar	Open	2/4/2010	SO		
146	Kitchen Equipment Plumbing	Dishroom #1020G	Relief valve at heat exchanger needs piped to a drain	A & R Heat	Open	2/4/2010	RG		Extra - BSE to advise if this is required
165	Kitchen Equipment Plumbing	Coffee House #2001	Unprotected fluorescent lights in a food prep area	Glesco	Open	2/4/2010	RG		RFP # 397
191	FF-10		Not exhausting all smoke (need RFP for upgrade)	King Lar	Open	2/5/2010	SO		Extra
213	KEF-9		When the smoke eye is activated the Melink ramps to 100%. But it will never return to the 50% unless you turn it off and back on	King Lar	Open	2/9/2010	RB		Melink to look at
215	Domestic Water Meter		Add UCN pulse counters to dem. water meters (2)	A & R Heat	Open	2/9/2010	NM	3/10/2010	RFP 127
224	Fire Alarm		Provide updated software disk and drawings for FA	Glesco	Open	2/16/2010	RH		
225	Lightning Protection		Fix Air Terminals that are vibrating loose	Glesco	Open	2/18/2010	RH		
235	Emergency Power Cx		The transfer switch for the emergency lighting did not transfer back to normal power when power was restored. This also happened the last time the generator was run. Please ensure that any defective parts are replaced and permanent and lasting repairs are made.	Glesco	Open	3/4/2010	MF		
237	Emergency Power Cx		The refrigeration compressor rack room has no lighting on the generator. All the equipment in this room is powered from the generator. The potential to service and monitor this equipment during an outage is highly likely. Please have A/E evaluate putting the lighting on emergency power.	Glesco	Open	3/4/2010	MF		Extra
242	Emergency Power Cx		Room 0055 which houses the fire alarm panel has no lighting on emergency circuit. Please consider emergency power for some lighting in this room to illuminate the fire alarm panel during an outage.	Glesco	Open	3/4/2010	MF		Extra