

SDRP Contractor Coordination Meeting #101 February 16th, 2010 Meeting Minutes

Meeting Location & Time: Turner's Office Trailer, Champaign, IL. at 9:00 AM

The purpose of this meeting was to familiarize ALL parties with the SDRP Project Status relative to Safety, Administration, and Field Operations. Furthermore, the purpose was to ensure that ALL parties (Bid Packages #1 thru 11) understand the specific project protocol and scheduling relative to the next three (3) weeks. Turner Construction utilized the attached agenda as the basis for flow of discussion points within this meeting.

I. Attendance:

1-1 Refer to the attachment for the list of attendees.

*denotes attendance

*Elizabeth Stegmaier – University of Illinois (F & S)	Phil Lowery – Glesco Electric
Bruce Busboom – University of Illinois (F & S)	Gary McGrath – Glesco Electric
*Myron Thompson – University of Illinois (F & S)	*Jim Whiddem – Glesco Electric
*Jeff Riddle – University of Illinois (Housing)	David Vance – Associated Constructors
*Carol Raney – University of Illinois (Housing)	Joel Hartman – Associated Constructors
*Mari Anne Brocker – UIUC (Housing)	Tom Cole – Associated Constructors
*Renee Collins – University of Illinois (CITES)	Greg Webb – Associated Constructors
Tracy Whittaker – University of Illinois (CITES)	Wayne Walker – Associated Constructors
Jeff Kemmer – BSE	Dan Spiker – McDaniel Fire Systems
*Howard Kagan – Nagle Hartray (by phone)	Tyson Farney – McDaniel Fire Systems
Skip Kleist – Williams Brothers	Brad Braker – J. J. Braker & Sons
*Jamie Carlson – Williams Brothers	Jeff Pflederer – J. J. Braker & Sons
Gene Morgan – Williams Brothers	Dave Wilkinson – Urban Elevator
Dan Hoselton – Henson-Robinson	Wayne Johnson – Johnson-Lancaster
Jon Reichard – A & R Mechanical	Tom Wozniak – Johnson-Lancaster
Brian Jenkins – A & R Mechanical	Nathan Seymour – Alpha Controls
*Bob Brumleve – A & R Mechanical	Mike Blackburn – Turner Construction
Chuck Dorsett – A & R Mechanical	*Tony Odendahl – Turner Construction
Steve Hall – A & R Mechanical	*Greg Cuttell – Turner Construction
Brett Cummins – King-Lar Company	*Adam Kimball – Turner Construction

II. LEED:

1-1 Plans are trying to perform the Alternate IAQ Test via LEED Credit EQ 3.2 – Option #2 on February 18th, 2010 with Hill Mechanical/King-Lar.

III. Project Safety/Logistics/Housekeeping:

- REGARD THIS BUILDING AS AN OCCUPIED BUILDING! The Fire Alarm and Fire Suppression Systems are ALIVE!
- Ongoing care must be exhibited throughout the project site due to the finalized state of interior and exterior construction. This applies to flooring, walls, doors, countertops, curtainwall ledges, etc.
- Turner Construction reiterated to ALL Contractors that temporary power is off and permanent power is on at ALL floor levels. PLEASE BE AWARE and BE SURE TO USE GFCI PIGTAILS hereafter.

IV. Administrative/Quality Control:

- 1-1 Turner Construction issued a letter sixteen (16) weeks ago to ALL Contractors about the 'U-Drive It U-Buy It' Concept related to vehicular traffic atop the sidewalk/pavement concrete. NO Driving is permitted except at the Loading Dock Drive. As the letter stated, if your company drives on the concrete sidewalk/pavement, then that Contractor becomes accountable for any restoration/replacement. There is concern about LEED compliance beyond crack emergence.
- 1-2 ALL Contractors were reminded that the SDRP Loading Dock is meant for Loading/Unloading purposes --- NOT PARKING. Furthermore, no one is allowed to park on the north side gravel near the SDRP Loading Dock.
- 1-3 Upcoming University of Illinois Inspections:
 - I. Roof Level
 - a. Re-Inspection of RTUs – Complete and Closed Issue.
 - II. First Floor Level
 - a. Exposed Ceiling Spaces Amongst Back-of-House Kitchen Area – Complete and Closed Issue.
 - III. Basement Level
 - a. Exposed Ceiling Spaces Amongst the Basement Corridors & Misc. Rooms – Complete and Closed Issue.

V. Project Coordination w/ Owner Related Items:

- 1-1 Turner Construction re-addressed ALL of the following Punch-Lists. ALL Contractors anticipate being complete as of tomorrow (February 17th, 2010) minus backordered materials/product. ALL Contractors have been sent these punch-lists via e-mail formats:
 - 1-1.1 RICCA's Kitchen Equipment Punch-List
 - 1-1.1.1 *Occurred During Week of January 11th, 2010*
 - 1-1.2 Nagle Hartay's Punch-List
 - 1-1.2.1 *Occurred on January 21st, 2010*
 - 1-1.3 BSE's Punch-List
 - 1-1.3.1 *Occurred on January 21st, 2010*
 - 1-1.4 Owner's Firestopping Punch-List
- 1-2 Turner Construction reiterated the need for Contractors to schedule 'Owner Training' as soon as possible. 'Owner Training' still needs to be complete by February 26th, 2010.
- 1-3 UIUC-F&S and UIUC-Housing are still evaluating whether or not they will be making any corrections to the Soup-Salad-Deli-Vegan Area per RFP #375. UIUC-F&S has received Johnson-Lancaster's pricing, but still needs Glesco's and A & R Mechanical's pricing.
- 1-4 UIUC-Housing and UIUC-F&S have accepted the revised Johnson-Lancaster's '10-year Extended Warranty'. This is a closed issue.
- 1-5 King-Lar & A & R Mechanical – Heating will submit their revised Air & Water Testing & Balancing Report later this week with Mr. Bill Beard's comments incorporated this week.
- 1-6 Williams Brothers hopes to receive their replacement hand dryer [within the Southern First Floor Bathroom] soon. Williams Brothers is replacing it and expects receipt of it later this week.
- 1-7 Johnson-Lancaster will complete the 'Rice Cooker' re-work and their remaining punch-list items by this Thursday (February 18th, 2010).
- 1-8 BSE was on site yesterday (February 15th, 2010) and reviewed their M/E/P Punch-List for completion confirmation.
- 1-9 Nagle Hartray has scheduled RICCA to return today (February 16th, 2010); and themselves to return tomorrow (February 17th, 2010) for Punch-List follow-up reviews.
- 1-10 There was discussion about the previous water meter RFP (RFP #127). UIUC-F&S requested a copy of the condensate submittal to determine if another RFP will be required to close their concerns on this topic.
- 1-11 Nagle Hartray is working on the following RFPs:
 - 1-11.1 Water Filtration @ the Gemini Ovens and Proofer.
 - 1-11.2 Backflow Preventer @ Served Area.
 - 1-11.3 Possible Extras w/ MEP Systems as a result of Commissioning Comments.
 - 1-11.3.1 Kitchen Exhaust Fan #10 Upgrade.

1-11.3.2 ANSUL Activation Adjustment w/ Fan Controls.

VI. Safety Program:

1-1 Weekly / Monthly Safety Walk-Throughs

- The One Hundredth and One (101st) Weekly Walk-Through Meeting will occur on February 17th, 2010 @ 10:00 AM.

VII. Testing and Inspection:

1-1 The University of Illinois did not have any QA/QC issues to address at this time.

VIII. Status of RFIs, ASIs & RFPs:

1-1 RFIs – Six Hundred and Fifty-Three (653) have been submitted. ALL Contractors have access to each RFI via PRZM. Each Contractor should review every RFI for coordination and cost purposes.

1-2 ASIs – Eighty-Three (83) have been circulated to the Contractors.

- ALL Contractors have access to each ASI via PRZM.
- ALL Contractors were requested to confirm that each ASI has no cost implications.

1-3 RFPs – Three Hundred and Eighty-Six (386) have been circulated to the Contractors.

- ALL Contractors have access to each RFP via PRZM.

1-4 ALL Contractors are to respond via PRZM that they either acknowledge “zero” cost impacts or “add/deduct” cost impacts for each ASI and RFP. The University of Illinois reiterated that if there is a cost associated with a RFI, then so note via another RFI.

IX. Engineering:

1-1 None.

X. Three-Week Look Ahead Schedule:

1-1 The Three-Week Look Ahead Schedule was reviewed and set forth as the plan for the next three (3) weeks. Refer to the attached Three-Week Look Ahead Schedule as part of these meeting minutes.

This is the understanding of the above items discussed. Concurrence is presumed unless prompt written notices of additions, deletions or corrections are received within five (5) days.

Greg Cuttell

Turner Construction Company

cc: ES / MT / JR / MAS / BB / SH / AK / Master File

attachments



Student Dining/Residential Programs Project

SDRP Contractor Coordination Meeting #101

Tuesday – February 15th, 2010

1. LEED
2. Safety
 - a. Fire Alarm & Fire Suppression Systems Active
 - i. **REGARD AS AN OCCUPIED BUILDING!**
3. Logistics/Housekeeping
 - a. Remaining Scheduling of Owner Training
 - i. Refer to First Attachment for Current Status
4. Commissioning Activities
 - a. Access Control Re-Inspection – Approx. February 16th, 2010
 - b. VAVs – February 22nd thru February 25th, 2010
 - c. Remainder of Roof-Top Units – February 22nd thru February 25th, 2010
 - d. BAS – UIUC-F&S to Advise
 - e. Transfer Switches/EM Power/Electrical/Lighting – UIUC-F&S to Advise
5. “Hot” Items
 - a. Kitchen Exhaust Fan/VFD Plan by Glesco Electric
 - b. Punch-Lists
 - i. RICCA’s dated 1/19/2010, NH’s dated 1/25/2010 & BSE’s dated 1/25/2010
 - c. UIUC-Inspector’s Commissioning Issues Log
 - i. ANSUL System Activation
 - ii. Exhaust Fan #10 Issue
 - iii. Backflow Preventer Issue
 - iv. Potential RFPs w/ Approx. 25 Items
 - d. UIUC-Housing’s Punch-List Illustration (Received 2/8/2010)
6. RFPs to be Written
 - a. Water Filtration for Revolving Ovens & Proofer???
 - b. Commissioning List Items???
 - c. Kitchen Items Via UIUC-Housing???
 - i. @ Dish Room Doors – Modify Carts
7. Status of RFIs, ASIs & RFPs
 - a. RFI #652

- b. **ASI #82 (Replace Counters for Vegan-Deli-Soup-Salad Venues) – A&R to respond**
- c. **RFP #115 – (Traycon T & M) – Will Sit Idle Until Work is Complete**
- d. **RFP #326 – Need Glesco Back-Up Information for Processing**
- e. **RFP #333 – (Provide Safety Railings at East Elevator Hoistway) – Pending Contractor Completion: Associated Constructors (FD #145)**
- f. **RFP # 368 – (Provide Hand-off Auto. Switches to Nine (9) Motor Starters) – WBCI: Pending Contractor Completion**
- g. **RFP #374 – (Furnish Correct Circuit Size for Coffee & Tea Brewers) – Johnson Lancaster to Respond**
- h. **RFP #375 – (Replace Counters for Vegan-Deli-Soup-Salad Venues) – A&R to Respond**
- i. **RFP #377 – (Modify Fill Faucet at Item 50, in the Kitchen) – A&R to Respond**
- j. **RFP #378 – (Modify Fill Faucet at Item 56, in the Kitchen) – A&R to Respond**
- k. **RFP #379 – (Modify Counter in Coffee House, to remedy floor drain which is a tripping hazard.) – A&R to Respond**
- l. **RFP #380 – (Provide a Valve for the Oil Drain Line on the Doughnut Fryer, Item #99) – A&R to Respond**
- m. **RFP #381 – (Drill Hole in Various Counters for Vendor-Supplied Juice Machine's Drain Lines) – A&R to Respond**
- n. **RFP #382 – (Change the Current Elevator Fire Service Key Switches to the FEOK1 Model) – Pending A/E Approval**
- o. **RFP #383 – (Provide Locks at 3 Cases) – Pending A/E Approval**
- p. **RFP #384 – (Provide Stainless Steel 'Backsplash' on Round Column in the Diner) – Pending A/E Approval**
- q. **RFP #386 – (Provide Alternate Hardware for Doors 1006.1 & 1006.2) – JJ Braker to respond**

8. Field Directives

- a. **Pending Wet Signature Approval Status:**
 - i. **FD#151 thru FD#158: All pending wet ink signature from Johnson-Lancaster. Turner waiting for documents for processing.**

9. Three-Week Look Ahead Schedule

10. Outstanding List

- a. **Attic Stock Lock-Up @ Basement Storage Room B**
 - i. **Coordinate w/ Turner Construction w/ Transmittal**
 - ii. **Storage Requirements – Two Pallets High**

Cuttell, Gregory D - (CHI)

From: Kimball, Adam L - (CHI)
Sent: Monday, February 15, 2010 3:05 PM
To: Kimball, Adam L - (CHI); skip@wbci.us; Bob Brumleve; Cathy Roelfs; Steve Hall; Brett Cummins; Tyson Farney; Phil Lowery; tomw@johnson-lancaster.com; Brett Cummins; Jeff Miller; TIM TOAN; Dave Wilkinson
Cc: Cuttell, Gregory D - (CHI); Odendahl, Tony - (CHI); Ehler, Cristina - (CHI); Carper, Bryan P - (CHI)
Subject: SDRP Owner Training

SDRP Contractors,

As you are finishing up the systems related to your scope of work, please schedule your Owner Training accordingly. Below is a list of the specifications that require owner training. Please review spec section 01820 for specific Owner Training requirements. Please submit your training outline and proposed date to us when they are available. All SDRP Owner Training should be complete by 2/26/10. Thank you.

1. Vibration Isolators – (15071) – Scheduled for 2/19/10 9-10:30am
2. Hydronic Pumps (15185) – Scheduled for 2/19/10 9-10:30am
3. Steam Condensate Pumps (15186) – Scheduled for 2/19/10 9-10:30am
4. Fuel Oil Piping (15191) – Scheduled for 2/19/10 9-10:30am
5. Packaged Engine Generators (16231) – Scheduled for 2/17/10 9am to noon
6. **Direct Digital Control Systems (15952)**
7. Secondary Unit Substations (16361) – Scheduled for 2/23/10 8am to 4pm
8. Transfer Switches (16415) – Scheduled for 2/17/10 9am to noon
9. Enclosed Controllers (16420) – Scheduled for 2/23/10 8am to 4pm
10. Switchboard (16430) – Scheduled for 2/23/10 8am to 4pm
11. **Fan-coil Units (15763)**
12. **Power Ventilators (15838)**
13. **Air Terminals (15845)**
14. Fire Alarm (13851) – Scheduled for 2/24/10 9am to noon
15. Roof Mounted Air Handling Systems & Accessories (15720)
16. **Elevators (14241)**

18

Adam

* COMPLETED AS OF FEBRUARY 16th, 2010.

Site Visit Report #13

Handwritten signature: J. Holt
Handwritten date: 2/16/10

REPORT ISSUE DATE: February 9, 2010	PROJECT NAME: UIUC Student Dining & Residence Programs
TO: Howard Kagan	DESCRIPTION: Site Visit Report
FROM: Jeff Kemmer – BSE	SITE SURVEY DATE: February 5, 2010
PROJECT NO: UIUC #U07049 BSE #2006-025	This Site Visit Report/Punch list indicates observed items to be completed or corrected in accordance with the Contract Documents. This list is not all-inclusive and does not alleviate the Contractor from correcting or completing items which may have been overlooked and which are required to provide a complete building. Completeness of items must be indicated with dated initials by General Contractor only. Forward a single, complete copy of the initialed list to Architect/Engineer. By your initials you acknowledge that you have completely reviewed and approved the completeness of each item with your subcontractors in accordance to the contract documents.

1. Reviewed and completed all Prefunctional Start-up forms located in the Turner Construction field office.
2. Attended the functional smoke test beneath the hoods serving KE-10. With both char-broilers at full heat, KE-10 speed up to 100% flow (CFM) and hamburgers were placed on both char-broilers. Smoke/steam spilled out of the north half of the island hood, and King-Lar adjusted the capture-jet fan to provide maximum capture CFM. A second hamburger cooking test was completed, and at the adjusted fan speed, the majority of all smoke was captured, and the hoods appear to function as designed. Halton plans to review the design of the hood and exhaust values.
3. Mechanical observations:
 - a. FC-3 located in mechanical room 0025 requires the addition of an expanded metal discharge screen, or grille to prevent damage to fans Model VFC (concealed) was specified, and VFE (exposed) type is required for this installation.
 - b. Mechanical room 0068 Steam, condensate, and hot water piping insulation appears to be incomplete. Many fittings, elbows, and pipe sections have been left un-insulated (see attached photos).





End Site Visit Report

