

SDRP Contractor Coordination Meeting #100 February 9th, 2010 Meeting Minutes

Meeting Location & Time: Turner's Office Trailer, Champaign, IL. at 9:00 AM

The purpose of this meeting was to familiarize ALL parties with the SDRP Project Status relative to Safety, Administration, and Field Operations. Furthermore, the purpose was to ensure that ALL parties (Bid Packages #1 thru 11) understand the specific project protocol and scheduling relative to the next three (3) weeks. Turner Construction utilized the attached agenda as the basis for flow of discussion points within this meeting.

I. Attendance:

1-1 Refer to the attachment for the list of attendees.

*denotes attendance

*Elizabeth Stegmaier – University of Illinois (F & S)

Bruce Busboom – University of Illinois (F & S)

Myron Thompson – University of Illinois (F & S)

*Jeff Riddle – University of Illinois (Housing)

*Carol Raney – University of Illinois (Housing)

*Mari Anne Brocker – UIUC (Housing)

Renee Collins – University of Illinois (CITES)

Tracy Whittaker – University of Illinois (CITES)

Jeff Kemmer – BSE

*Howard Kagan – Nagle Hartray (by phone)

Skip Kleist – Williams Brothers

*Jamie Carlson – Williams Brothers

Gene Morgan – Williams Brothers

Dan Hoselton – Henson-Robinson

Jon Reichard – A & R Mechanical

Brian Jenkins – A & R Mechanical

Bob Brumleve – A & R Mechanical

Chuck Dorsett – A & R Mechanical

*Steve Hall – A & R Mechanical

*Brett Cummins – King-Lar Company

Phil Lowery – Glesco Electric

Gary McGrath – Glesco Electric

*Jim Whiddem – Glesco Electric

David Vance – Associated Constructors

Joel Hartman – Associated Constructors

Tom Cole – Associated Constructors

Greg Webb – Associated Constructors

Wayne Walker – Associated Constructors

Dan Spiker – McDaniel Fire Systems

Tyson Farney – McDaniel Fire Systems

Brad Braker – J. J. Braker & Sons

Jeff Pflederer – J. J. Braker & Sons

Dave Wilkinson – Urban Elevator

Wayne Johnson – Johnson-Lancaster

Tom Wozniak – Johnson-Lancaster

Nathan Seymour – Alpha Controls

Mike Blackburn – Turner Construction

*Tony Odendahl – Turner Construction

*Greg Cuttell – Turner Construction

Adam Kimball – Turner Construction

II. LEED:

1-1 Plans are set to perform the Alternate IAQ Test via LEED Credit EQ 3.2 – Option #2 on February 22nd, 2010 with Hill Mechanical/King-Lar.

III. Project Safety/Logistics/Housekeeping:

- **REGARD THIS BUILDING AS AN OCCUPIED BUILDING!** The Fire Alarm and Fire Suppression Systems are ALIVE!
- Ongoing care must be exhibited throughout the project site due to the finalized state of interior and exterior construction. This applies to flooring, walls, doors, countertops, curtainwall ledges, etc.
- Turner Construction reiterated to ALL Contractors that temporary power is off and permanent power is on at ALL floor levels. PLEASE BE AWARE and BE SURE TO USE GFCI PIGTAILS hereafter.

IV. Administrative/Quality Control:

- 1-1 Turner Construction issued a letter fifteen (15) weeks ago to ALL Contractors about the 'U-Drive It U-Buy It' Concept related to vehicular traffic atop the sidewalk/pavement concrete. NO Driving is permitted except at the Loading Dock Drive. As the letter stated, if your company drives on the concrete sidewalk/pavement, then that Contractor becomes accountable for any restoration/replacement. There is concern about LEED compliance beyond crack emergence.
- 1-2 ALL Contractors were reminded that the SDRP Loading Dock is meant for Loading/Unloading purposes --- NOT PARKING. Furthermore, no one is allowed to park on the north side gravel near the SDRP Loading Dock.
- 1-3 Upcoming University of Illinois Inspections:
 - I. Roof Level
 - a. Re-Inspection of RTUs – Re-Inspection occurred previously and only lack removal of the temporary Temperature Control Wiring for the Fire Alarm System @ RTUs #1 & 5. Waiting to perform this work once the permanent systems are ALL activated.
 - II. First Floor Level
 - a. Exposed Ceiling Spaces Amongst Back-of-House Kitchen Area – Inspection occurred today (January 19th, 2010). Scheduling a follow-up this week.
 - III. Basement Level
 - a. Exposed Ceiling Spaces Amongst the Basement Corridors & Misc. Rooms – Inspection occurred today (January 19th, 2010). Scheduling a follow-up this week.

V. Project Coordination w/ Owner Related Items:

- 1-1 Turner Construction re-addressed ALL of the following Punch-Lists. ALL Contractors anticipate being complete as of this Friday (February 12th, 2010). ALL Contractors have been sent these punch-lists via e-mail formats:
 - 1-1.1 RICCA's Kitchen Equipment Punch-List
 - 1-1.1.1 *Occurred During Week of January 11th, 2010*
 - 1-1.2 Nagle Hartay's Punch-List
 - 1-1.2.1 *Occurred on January 21st, 2010*
 - 1-1.3 BSE's Punch-List
 - 1-1.3.1 *Occurred on January 21st, 2010*
 - 1-1.4 Owner's Firestopping Punch-List
- 1-2 Turner Construction reiterated the need for Contractors to schedule 'Owner Training' as soon as possible. 'Owner Training' needs to be complete by February 26th, 2010.
- 1-3 UIUC-F&S and UIUC-Housing are still evaluating whether or not they will be making any corrections to the Soup-Salad-Deli-Vegan Area per RFP #375.
- 1-4 UIUC-Housing and UIUC-F&S have accepted the language of Johnson-Lancaster's '10-year Extended Warranty', but has identified additional cracks that were repaired that were not noted. Johnson-Lancaster revised/resubmitted their '10-Tear Extended Warranty' per UIUC-Housing's illustration.
- 1-5 King-Lar will submit their revised Air Testing & Balancing Report later this week with Mr. Bill Beard's comments incorporated this week.
- 1-6 A & R Mechanical – Heating plans to submit their Water Testing & Balancing Report with Mr. Bill Beard's comments incorporated this week.
- 1-7 Williams Brothers hopes to receive their replacement hand dryer [within the Southern First Floor Bathroom] soon. Williams Brothers is replacing it, but not sure of the receipt date, but will continue to pursue.
- 1-8 Williams Brothers' Roof Subcontractor (Henson Robinson) completed their Roof Manufacturer's Punch-List last week.
- 1-9 Williams Brothers has recently installed the replacement paper towel dispensers at the Kitchen Area.
- 1-10 Johnson-Lancaster will perform the 'Rice Cooker' re-work and 'Waffle-Iron' re-work within the next two (2) weeks.
- 1-11 Nagle Hartray has scheduled BSE to return on January 15th, 2010; RICCA to return on February 16th, 2010; and themselves to return on February 17th, 2010 for Punch-List follow-up reviews.
- 1-12 UIUC-F&S understands that Johnson-Lancaster has minimal punch-list items and is scheduled to

arrive next week with granite adjustments and on February 15th-16th, 2010 for last finishing touches. It was agreed to arrange for the 'Pot Rack' to arrive @ 10:00 AM next Monday (February 15th, 2010) morning.

1-13 Nagle Hartray is working on the following RFPs:

1-13.1 Water Filtration @ the Gemini Ovens and Proofer.

1-13.2 Possible Extras w/ MEP Systems as a result of Commissioning Comments.

1-13.2.1 Kitchen Exhaust Fan #1 Upgrade.

1-13.2.2 ANSUL Activation Adjustment w/ Fan Controls.

1-13.2.3 Kitchen Exhaust w/ Third Conduit Install.

1-13.3 Possible Kitchen Item w/ Possible Modification to the Dish Room Carts.

VI. Safety Program:

1-1 Weekly / Monthly Safety Walk-Throughs

- The One Hundredth (100th) Weekly Walk-Through Meeting will occur on February 11th, 2010 @ 10:00 AM.

VII. Testing and Inspection:

1-1 The University of Illinois did not have any QA/QC issues to address at this time.

VIII. Status of RFIs, ASIs & RFPs:

1-1 RFIs – Six Hundred and Fifty-Two (652) have been submitted. ALL Contractors have access to each RFI via PRZM. Each Contractor should review every RFI for coordination and cost purposes.

1-2 ASIs – Eighty-Three (83) have been circulated to the Contractors.

- ALL Contractors have access to each ASI via PRZM.
- ALL Contractors were requested to confirm that each ASI has no cost implications.

1-3 RFPs – Three Hundred and Eighty-Five (385) have been circulated to the Contractors.

- ALL Contractors have access to each RFP via PRZM.

1-4 ALL Contractors are to respond via PRZM that they either acknowledge “zero” cost impacts or “add/deduct” cost impacts for each ASI and RFP. The University of Illinois reiterated that if there is a cost associated with a RFI, then so note via another RFI.

IX. Engineering:

1-1 None.

X. Three-Week Look Ahead Schedule:

1-1 The Three-Week Look Ahead Schedule was reviewed and set forth as the plan for the next three (3) weeks. Refer to the attached Three-Week Look Ahead Schedule as part of these meeting minutes.

This is the understanding of the above items discussed. Concurrence is presumed unless prompt written notices of additions, deletions or corrections are received within five (5) days.

Greg Cuttell
Turner Construction Company

cc: ES / MT / JR / MAS / BB / SH / AK / Master File

attachments



Student Dining/Residential Programs Project

SDRP Contractor Coordination Meeting #100

Tuesday – February 9th, 2010

1. **LEED**
2. **Safety**
 - a. **Fire Alarm & Fire Suppression Systems Active**
 - i. **REGARD AS AN OCCUPIED BUILDING!**
3. **Logistics/Housekeeping**
 - a. **Pot Rack Receipt – Need to Coordinate Arrival from Warehouse**
 - b. **Need to Schedule Owner Training**
 - i. **Refer to First Attachment for Current Status**
4. **Commissioning Activities**
 - a. **VAVs – February 8th & 9th, 2010**
 - b. **Remainder of Roof-Top Units – February 8th & 9th, 2010**
 - c. **BAS – February 10th & 11th, 2010**
 - d. **Access Control Re-Inspection – Approx. February 15th, 2010???**
 - e. **Transfer Switches/EM Power – TBD**
 - f. **Exhaust Fans – TBD**
 - g. **Melink System – Follow-Up Re-Inspection???**
5. **“Hot” Items**
 - a. **Kitchen Exhaust Fan/VFD Issue???**
 - b. **Punch-Lists**
 - i. **RICCA’s dated 1/19/2010, NH’s dated 1/25/2010 & BSE’s dated 1/25/2010**
 - c. **UIUC-Inspector’s Commissioning Issues Log**
 - i. **ANSUL System Activation**
 - ii. **Exhaust Fan #10**
 - iii. **Potential RFPs w/ Approx. 8 – 10 Items**
 - d. **UIUC-Housing’s Punch-List Illustration (Received 2/8/2010)**
 - e. **UIUC-Housing’s Acceptance of the 10-Year Extended Warranty**
 - f. **Status of Testing & Balancing Report Issue w/ Pizza Oven**
 - i. **Related to RFP #358**
6. **RFPs to be Written**
 - a. **Water Filtration for Revolving Ovens & Proofer???**
 - b. **Kitchen Items Via UIUC-Housing???**
 - i. **@ Dish Room Doors – Modify Carts**

7. Status of RFIs, ASIs & RFPs

- a. **RFIs: 651 & 652**
- b. **ASI #82 (Replace Counters for Vegan-Deli-Soup-Salad Venues) – Recently Released**
- c. **ASI #83 (Modifications Required to Breakfast Bar at Item #443) – Recently Released**
- d. **RFP #115 – (Traycon T & M) – Will Sit Idle Until Work is Complete**
- e. **RFP #333 – (Provide Safety Railings at East Elevator Hoistway) – Pending Contractor Completion: Associated Constructors (FD #145)**
- f. **RFP # 368 – (Provide Hand-off Auto. Switches to Nine (9) Motor Starters) – WBCI: Pending Contractor Completion**
- g. **RFP #373 – (Provide Local Exhaust Control for Pot Washer Area and Dish Room) – Pending Approval in PRZM; A&R to Respond**
- h. **RFP #374 - (Furnish Correct Circuit Size for Coffee & Tea Brewers) – Pending Approval in PRZM; Recently Released**
- i. **RFP #375 - (Replace Counters for Vegan-Deli-Soup-Salad Venues) – Recently Released**
- j. **RFP #376 - (Credit for Unallocated Weather Allowance for Fire Protection Contract) – Recently Released**
- k. **RFP #377 – (Modify Fill Faucet at Item 50, in the Kitchen) – Recently Released**
- l. **RFP #378 – (Modify Fill Faucet at Item 56, in the Kitchen) – Recently Released**
- m. **RFP #379 – (Modify Counter in Coffee House, to remedy floor drain which is a tripping hazard.) - Recently Released**
- n. **RFP #380 – (Provide a Valve for the Oil Drain Line on the Doughnut Fryer, Item #99) – Recently Released**
- o. **RFP #381 – (Drill Hole in Various Counters for Vendor-Supplied Juice Machine's Drain Lines) – Recently Released**
- p. **RFP #382 – (Change the Current Elevator Fire Service Key Switches to the FEOK1 Model) – Recently Released**
- q. **RFP #383 – (Provide Locks at 3 Cases) – Recently Released**
- r. **RFP #384 – (Provide Stainless Steel 'Backsplash' on Round Column in the Diner) – Recently Released**
- s. **RFP #385 – (Provide Type "K" Fire Extinguishers in lieu of "Purple K") – Pending approval in PRZM; Recently Released**

8. Field Directives

- a. **Pending Wet Signature Approval Status:**
 - i. **FD#: All Approved with Wet Signatures**

9. Three-Week Look Ahead Schedule

10. Outstanding List

- a. **Attic Stock Lock-Up @ Basement Storage Room B**
 - i. **Coordinate w/ Turner Construction w/ Transmittal**

- ii. Storage Requirements – Two Pallets High**
- b. MEP RTU Re-Inspection @ Roof Level – Lacking Removal of Temp. Wires for Fire Alarm System @ RTUs #1 & 5**

ACTIVITY	Contractor	Scheduled Start	Scheduled Completion	Feb-10							Feb-10													
				8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
				M	T	W	R	F	S	S	M	T	W	R	F	S	S	M	T	W	R	F	S	S
SITE																								
Clean Exterior Windows & Curtainwall Systems	Williams Bros.	March	March																					
SDRP BUILDING FOOTPRINT																								
Completion of Testing & Balancing the AHU Sysys.	King-Lar	Report	???																					
Complete Re-Inspection of Elevator System	Williams Bros.	???	???																					
Receipt of Hand Dryer Replacement for Bathroom	Williams Bros.	???	???																					
Receipt of Elevator Cab Pad Protection	Williams Bros.	???	???																					
Complete ALL UIUC/NH/BSE/RICCA Punch-Lists	ALL	2/8/2010	2/12/2010	X	X	X	X																	
Perform Final Clean of Building	Williams Bros.	2/8/2010	2/17/2010	X	X	X	X																	
Complete Granite Top Grinding/Polishing @ Servery	J-L	2/9/2010	2/10/2010	X	X																			
Complete Rice Cooker Adjustment	J-L	2/15/2010	2/16/2010																					
Complete Kitchen Equipment Punch-List	J-L	2/15/2010	2/16/2010																					
Install Owner Furnished Pot Rack	J-L	2/15/2010	2/15/2010																					
BSE Review Completion of BSE's Punch-Lists	BSE	2/15/2010	2/15/2010																					
RICCA Review Completion of KE Punch-List	RICCA	2/16/2010	2/16/2010																					
Nagle Hartray Review Completion of ALL Punch-Lists	Nagle Hartray	2/17/2010	2/17/2010																					
Perform LEED Air-Quality Testing	Hill/King-Lar	2/22/2010	2/23/2010																					
LEED COORDINATION																								
Twenty-Fourth LEED Meeting	ALL	2/2/2010	2/2/2010					X																
OWNER TURNOVER																								
Commissioning Complete	ALL		2/12/2010	X	X	X	X																	
Owner Training Complete	ALL		2/26/2010	X	X	X	X																	
Substantial Completion (incl. of LEED Flush-Out)	ALL		3/17/2010																					

