

Dining Demolition's Contractor Coordination Meeting #1 March 31st, 2010 Meeting Minutes

Meeting Location & Time: Turner's Office Trailer, Champaign, IL, at 9:00 AM

The purpose of this meeting was to familiarize ALL parties with the DD Project Status relative to Safety, Administration, and Field Operations. Furthermore, the purpose was to ensure that ALL parties (Bid Packages #1 thru 4) understand the specific project protocol and scheduling relative to the next three (3) months. Turner Construction utilized the attached agenda as the basis for flow of discussion points within this meeting.

I. Attendance:

1-1 Refer to the attachment for the list of attendees.

*denotes attendance

*Elizabeth Stegmaier – University of Illinois (F & S)

Myron Thompson – University of Illinois (F & S)

Brian Huckstep – University of Illinois (F & S)

*Jeff Riddle – University of Illinois (Housing)

Mari Anne Brocker – UIUC (Housing)

*Brian Cockerham – University of Illinois (CITES)

*Howard Kagan – Nagle Hartray (by phone)

*Tom Robinette – Robinette Demolition

*John Moore – Robinette Demolition

*Brandon Farney – Davis-Houk Mechanical

*Steve Hall – A & R Mechanical

Phil Lowery – Glesco Electric

*Jim Whiddem – Glesco Electric

*Jed Starns – Operators' Business Agent

Mike Blackburn – Turner Construction

*Tony Odendahl – Turner Construction

*Greg Cuttell – Turner Construction

*Adam Kimball – Turner Construction

II. LEED:

1-1 While this project is not set-up for LEED protocol, Robinette Demolition still intends to provide a detailed list of where demolished items will be recycled and disposed of. This list will be submitted to Turner Construction at the end of the project and then will be passed onto Nagle Hartray and the University of Illinois.

III. Project Safety/Logistics/Housekeeping:

- Turner Construction will be relocating their office to UIUC-Housing's Clark Hall on May 10th, 2010.
- Parking Passes for Dining Demolition workers will be distributed closer to May 17th, 2010.

IV. Project Coordination w/ Owner Related Items:

1-1 Turner Construction addressed outstanding items within the 'Front-End Submittal Log'. Refer to the attached 'Front-End Submittal Log' for details.

1-2 UIUC-F&S/Nagle Hartray will procure the appropriate SWPPP paperwork for Robinette Demolition to complete and sign.

1-3 UIUC-F&S will revisit the extent and work shift scheduling with Mr. Bob Howard of UIUC-F&S regarding Asbestos Abatement during the week of May 17th & May 24th, 2010 @ Gregory Dining Hall; and then the following two (2) weeks at Peabody Dining Hall. UIUC-F&S and UIUC-Housing explained that more Asbestos Abatement may have been completed thus far.

1-4 Nagle Hartray is working on the following RFPs:

1-4.1 Removal/Recycling of the High-Impact Exterior Discharge Lighting that is located at Gregory and Peabody Dining Hall Facilities. Glesco Electric to submit a description to Nagle Hartray with the exact amount for RFP development.

V. Safety Program:

1-1 Weekly / Monthly Safety Walk-Throughs

- The first Weekly Safety Walk-Through Meeting will occur the week of May 17th, 2010.

VI. Testing and Inspection:

1-1 The University of Illinois did not have any QA/QC issues to address at this time.

VII. Status of RFIs, ASIs & RFPs:

1-1 RFIs – NO outstanding RFIs.

1-2 ASIs – Eighty-Four (84) have been circulated to the Contractors.

1-3 RFPs – Three Hundred and Ninety-Nine (399) have been circulated to the Contractors.

VIII. Engineering:

1-1 None.

IX. Three-Week Look Ahead Schedule:

1-1 The Three-Month Look Ahead Schedule was reviewed and set forth as the plan for the coming weeks.

Refer to the attached Three-Month Look Ahead Schedule as part of these meeting minutes.

This is the understanding of the above items discussed. Concurrence is presumed unless prompt written notices of additions, deletions or corrections are received within five (5) days.

Greg Cuttell
Turner Construction Company

cc: ES / MT / JR / MAS / BB / SH / AK / Master File

attachments



Dining Demolition Programs Project

DD Contractor Coordination Meeting #1

Tuesday – March 30th, 2010

- 1. Safety**
- 2. Logistics/Housekeeping**
 - a. Parking Passes for Contractor’s Employees/Subcontractors**
 - b. Turner Construction’s Relocation to Clark Hall**
- 3. “Hot” Items**
 - a. Submission of ‘Front-End Log’ Items**
 - b. Documentation Program for Demolished Items**
- 4. RFIs/RFPs to be Written???**
 - a. Removing/Recycling of High Impact Exterior Discharge Lighting**
- 5. Status of RFIs, ASIs & RFPs**
 - a. RFP #001 (Provide Required Excavation at Steam Vaults 81 & 85 for Pipe Removal) – Glesco Electric to Respond (Glesco has no cost, but cannot edit and currently has a PRZM support ticket open); Robinette Demolition Inc. Pending Contractor Completion.**
 - b. RFP #002 – (Provide Compacted Fill in Gregory Dining Hall Footing Excavations) – Glesco Electric to Respond (Glesco has no cost, but cannot edit and currently has a PRZM support ticket open); Robinette Demolition Inc. Pending Contractor Completion.**
- 6. Three-Week Look Ahead Schedule**
- 7. Outstanding List**



Front End Contractor Requirements

BP	Contractor	Submittal	Date Rec'd	Received	Approved
1	Robinette	Performance / Payment Bonds	2/15/2010	Yes	Yes
	Demolition	Certificate of Insurance	2/15/2010	Yes	Yes
	(Mass Demo.)	CG 2026 Form	2/15/2010	Yes	Yes
		Returned & Signed Contract	2/15/2010	Yes	Yes
		Returned & Signed PLA	2/15/2010	Yes	Yes
		Returned Sub. Sch. Matrix	3/30/2010	Yes	Yes
		List of Subcontractors & Suppliers			
		Contractor's Schedule			
		Schedule of Values			
		PRZM Contact Information			
		Safety Program Notebook	2/24/2010	Yes	Yes
		MSDS & HAZCOM Notebook	2/24/2010	Yes	Yes
		Signed Corporate Safety Sheet	3/10/2010	Yes	Yes
		Signed Employee Safety Sheet			
		List of OSHA Competent Personnel			
		Contractor Information Sheet	3/10/2010	Yes	Yes
		Labor Wage & Equipment Rate Sheets	3/10/2010	Yes	Yes
2	Davis-Houk	Performance / Payment Bonds	2/15/2010	Yes	Yes
	Mechanical	Certificate of Insurance	2/15/2010	Yes	Yes
	(Plumbing)	CG 2026 Form	2/15/2010	Yes	Yes
		Returned & Signed Contract	2/15/2010	Yes	Yes
		Returned & Signed PLA	2/15/2010	Yes	Yes
		Returned Sub. Sch. Matrix	3/16/2010	Yes	Yes
		List of Subcontractors & Suppliers	3/22/2010	Yes	Yes
		Contractor's Schedule	3/22/2010	Yes	Yes
		Schedule of Values		Yes	No
		PRZM Contact Information	3/16/2010	Yes	Yes
		Safety Program Notebook	3/16/2010	Yes	Yes
		MSDS & HAZCOM Notebook	3/22/2010	Yes	Yes
		Signed Corporate Safety Sheet	3/22/2010	Yes	Yes
		Signed Employee Safety Sheet	3/22/2010	Yes	Yes
		List of OSHA Competent Personnel	3/22/2010	Yes	Yes
		Contractor Information Sheet	3/22/2010	Yes	Yes
		Labor Wage & Equipment Rate Sheets	3/16/2010	Yes	Yes
3	A & R	Performance / Payment Bonds	2/15/2010	Yes	Yes
	Mechanical	Certificate of Insurance	2/15/2010	Yes	Yes
	(Heating)	CG 2026 Form	2/15/2010	Yes	Yes
		Returned & Signed Contract	2/15/2010	Yes	Yes
		Returned & Signed PLA	2/15/2010	Yes	Yes
		Returned Sub. Sch. Matrix	3/30/2010	Yes	Yes
		List of Subcontractors & Suppliers			
		Contractor's Schedule			
		Schedule of Values			
		PRZM Contact Information			
		Safety Program Notebook	3/29/2010	Yes	Yes
		MSDS & HAZCOM Notebook	3/29/2010	Yes	Yes
		Singed Corporate Safety Sheet			
		Signed Employee Safety Sheet			
		List of OSHA Competent Personnel			
		Contractor Information Sheet			
		Labor Wage & Equipment Rate Sheets			



Front End Contractor Requirements

BP	Contractor	Submittal	Date Rec'd	Received	Approved
4	Glesco	Performance / Payment Bonds	2/15/2010	Yes	Yes
	Electric	Certificate of Insurance	2/19/2010	Yes	Yes
	(Electrical)	CG 2026 Form	2/19/2010	Yes	Yes
		Returned & Signed Contract	2/15/2010	Yes	Yes
		Returned & Signed PLA	2/15/2010	Yes	Yes
		Returned Sub. Sch. Matrix			
		List of Subcontractors & Suppliers	3/11/2010	Yes	Yes
		Contractor's Schedule	3/11/2010	Yes	Yes
		Schedule of Values		Yes	No
		PRZM Contact Information	3/11/2010	Yes	Yes
		Safety Program Notebook	3/11/2010	Yes	Yes
		MSDS & HAZCOM Notebook	3/11/2010	Yes	Yes
		Signed Corporate Safety Sheet			
		Signed Employee Safety Sheet			
		List of OSHA Competent Personnel	3/11/2010	Yes	Yes
		Contractor Information Sheet	3/11/2010	Yes	Yes
		Labor Wage & Equipment Rate Sheets	3/11/2010	Yes	Yes

