

## RH Contractor Coordination Meeting #65 August 26<sup>th</sup>, 2009 Meeting Minutes

### Meeting Location & Time: Turner's Office Trailer, Champaign, IL, at 1:00 PM

The purpose of this meeting was to familiarize ALL parties with RH Project Status relative to Safety, Administration, and Field Operations. Furthermore, the purpose was to ensure that ALL parties (Bid Packages #1 thru 7) understand the specific project protocol and scheduling relative to the next three weeks. Turner Construction utilized the attached agenda as the basis for flow of discussion points within this meeting.

### I. Attendance:

1-1 Refer to the attachment for the list of attendees.

\*denotes attendance

*Elizabeth Stegmaier – University of Illinois (F & S)	Keith Martin – Otto Baum (OB)
*Jeff Riddle – University of Illinois (Housing)	*Gerald Beach – Associated Constructors
*Bruce Busboom – University of Illinois (F & S QA)	Jeremy Hale – McDaniel Fire Systems
*Ed Dueppen – BLDD	*Renee Collins – University of Illinois (CITES)
*Adrian Ledbetter – Grunloh	*Matt Wickstrom – CCJM (via phone)
*Nick Roussey – Grunloh	*Adam Kimball – Turner Construction (TCCo)
Bob Brumleve – A & R Mechanical (A &R)	*Greg Cuttell – Turner Construction (TCCo)
Steve Hall – A & R Mechanical (A &R)	Jim Markstahlee – Advanced Wayne Cain & Sons
Kent Goeckner – A & R Mechanical (A &R)	Roofing (Advanced)
*Bill Becker – Coleman Electric (Coleman)	*Greg Sagon – East Moline Glass (EMG)

### II. University Clarification:

1-1 UIUC Commissioning – UIUC F & S is in receipt of ALL RH Contractors' equipment startup procedures (reference Spec. Section 01810). UIUC F & S has reviewed and have no comments.

- UIUC highlighted that there are Pre-Functional checklists on their "ftp" website for Contractor to use. Contractors are required to submit Pre-Functional Start-Up Checklists and Manufacturer's Start-Up Documents to UIUC with adequate review time before UIUC performs their Functional Checklists during Commissioning. It was added that all Contractors are to be present when their equipment is being Commissioned to provide any actions needed for UIUC's Functional Testing. TCCo reviewed the most recent MEP Equipment Schedule with the Project Team (see attached).

### III. Environmental and LEED Compliance:

1-1 Turner Construction (TCCo) addressed the SWPPP Program.

- SWPPP Permit – Grunloh has been active with sweeping efforts and documenting sedimentation protection practices. They have continued to check and/or sweep Gregory Drive Daily.
- TCCo summarized that the RH Projects currently compliance to the IAQ Plan. The IAQ Plan Requirements have been issued to ALL Contractors and the Project is currently in compliance.
- The RH Project Team agreed that we are currently exceeding the Projects Waste Management goal of 75% diverted from landfill and are tracking at 80%.

### IV. Project Coordination:

- 1-1 TCCo coordinated the 3 week look-a-head coordination schedule with All Contractors, Design Team and UIUC representatives (see attached look-a-head coordination schedule).
- 1-2 The following sidebar meetings occurred today after the RH Coordination Meeting:
- 1-2.1 EMG and BLDD discussed details regarding interior metal.

- 1-3 TCCo reviewed the updated Equipment Matrix and Start-up Schedule with all in attendance.
- 1-4 TCCo stated that there will be a Project Safety Stand down with the Project Team on September 8<sup>th</sup>, 2009.
- 1-5 UIUC stated that BLDD can approve OB's pricing for RFP 96 without other Contractors' pricing being finalized.
- 1-6 UIUC will PM override Grunloh's pricing to RFPs 102, 103 and FDs 37 and 38 and TCCo will procure this work with Grunloh via an allowance. In addition, UIUC approved the use of allowance monies to fund Grunloh's fire stopping costs associated with RFPs 104 and 105.
- 1-7 BLDD stated that they are currently reviewing Grunloh's resubmittal of Roecker's Shop Drawings.
- 1-8 Housing requested that Sieben Energy make a site visit to address the RH's Education LEED Credit.
- 1-9 Housing thanked all Contractors for respecting the 7:30 AM start time.
- 1-10 Jeff Riddle will be out of the office until September 14<sup>th</sup>, 2009. Mike Scott will be attending the RH Weekly Meetings in his absence.
- 1-11 BLDD stated that they will be issuing the RFP to change the egress at the west stair later this week.
- 1-12 EMG stated that they will not have the exterior swing doors until October 2009. TCCo reminded Grunloh/EMG that temporary doors will need to be installed until permanent doors are available.
- 1-13 Grunloh stated that MES rejected the thickness of their fireproofing on the underside of the metal deck in the 1039 area. Grunloh plans to re-spray the fireproofing on August 28<sup>th</sup>, 2009 and then have MES re-test on August 31<sup>st</sup>, 2009. Grunloh added that they will be submitting MES's testing reports for the 1039 area fireproofing to the Project Team.
- 1-14 Grunloh stated that they are currently getting materials from Roecker and are hopeful to not have any issues in the future.
- 1-15 Coleman stated that they would have RFP 102/103 work complete in approximately 1 week.
- 1-16 Grunloh stated that they are having a problem with getting Advanced Wayne Cain and Sons back onsite to finish the roof metal. Advanced stated in last week's meeting that they would work last week/weekend to finish and Grunloh has not heard from them since. Grunloh has put Advanced on notice that they are responsible for any damages caused by roof leaks and/or delays from other Contractors for not being able to finish their work.
- 1-17 Grunloh stated that they are going to bring the security doors onsite next week, and at that point, they will assess the project to determine if they can safely be installed without a high risk of damage. Grunloh will also have the security hardware onsite in efforts to prepare for Stanley to mobilize the week of September 8<sup>th</sup>, 2009.
- 1-18 Grunloh stated that they will reach out to Missouri Terrazzo to confirm their start date, which has been targeted for September 8<sup>th</sup>, 2009.
- 1-19 TCCo reminded all Contractors of the inspections scheduled for next week and requested that they double check that all items are complete before then.
- 1-20 Grunloh stated that Roecker field measured for the front desk area on August 21<sup>st</sup>, 2009 and that they are working with Roecker to get a delivery date.

#### **V. Safety:**

- 1-1 The next Weekly Project Safety Meeting is scheduled for Wednesday (September 2<sup>nd</sup>, 2009) at 10:00 AM.
- 1-2 The next Monthly Project Safety Meeting – TBD
- 1-3 TCCo reminded ALL Contractors of their contractual responsibilities to UIUC regarding Project Safety

#### **VI. Upcoming Meetings:**

- 1-1 NEXT WEEKLY CONTRACTOR COORDINATION MEETING – August 26<sup>th</sup>, 2009
- 1-2 Next LEED Meeting – September 2<sup>nd</sup>, 2009.

#### **VII. Testing, Inspections and Quality Control Issues:**

- 1-1 The University of Illinois and BLDD had no issues.

#### **VIII. Status of RFIs, ASIs & RFPs:**

- 1-1 RFIs – Three Hundred Sixty-Two (362) have been submitted and all but four (4) have been answered by BLDD.

- 1-1.1 ALL Contractors have access to each RFI via PRZM. Each Contractor should review every RFI for coordination and cost purposes. See TCCo’s agenda for specific PRZM issues discussed in today’s meeting.
- 1-2 ASIs –Seventy-Eight (78) have been circulated to the Contractors.
- 1-2.1 ALL Contractors have access to each ASI via PRZM. See TCCo’s agenda for specific PRZM issues discussed in today’s meeting.
- 1-2.2 ALL Contractors were requested to confirm that each ASI has no cost implications.
- 1-3 RFPs – One Hundred and five (105) have been circulated to the Contractors.
- 1-3.1 ALL Contractors have access to each RFP via PRZM. See TCCo’s agenda for specific PRZM issues discussed in today’s meeting.
- 1-4 ALL Contractors are to respond via PRZM that they either acknowledge “zero” cost impacts or “add/deduct” cost impacts for each ASI and RFP. The University of Illinois reiterated that if there is a cost associated with a RFI, then so note via another RFI.

**IX. Engineering:**

- 1-1 Turner Construction continued to remind ALL Contractors to re-check their submittal registries so as to assess their current submittal requirements. Turner Construction reminded ALL Contractors to review the listing on the “White Board” located in our Conference Room. This issue requires progression as discussed by Sieben Energy for LEED purposes also. The University of Illinois and Turner Construction added that Contractors are responsible for any delays to the Project that is a result of untimely submittal submissions.

**X. Three-Week Look Ahead Schedule:**

- 1-1 The Three-Week Look Ahead Schedule was reviewed and set forth as the plan for the next three (3) weeks. Refer to the attached Three-Week Look Ahead Schedule as part of these meeting minutes.

This is the understanding of the above items discussed. Concurrence is presumed unless prompt written notices of additions, deletions or corrections are received within five (5) days.

Adam Kimball  
**Turner Construction Company**

cc: ES / MT / JR / GC / Master File

Attachments: Agenda, 3-Week Look-Ahead Schedule, Testing Log, MEP Equipment Schedule, and Sign-In Sheet.



## **Residence Hall #1 – Phase A Project**

### **RH Contractor Coordination Meeting #65**

**Wednesday, August 26th, 2009**

- 1. LEED**
- 2. Project Safety**
- 3. Pre-Functional Testing/Equipment Start-up/Commissioning Process**
  - a. Updated Equipment Schedule Review**
- 4. 3 Week Look-A-Head Schedule**
- 5. Administrative/QA/QC**
  - a. Updated Testing Log Review**
- 6. Status of RFIs, ASIs & RFPs**
  - a. RFI Listing from PRZM (1-362)**
    - i. RFI #358 – Lavatory remote thermostatic mixing valves**
    - ii. RFI #360 – Toilet Partitions**
    - iii. RFI #361 –Power to elevator cab lights**
    - iv. RFI #362 – 1<sup>st</sup> floor corridor Ceilings**
  - b. ASI Listing from PRZM (1-78)**
    - i. ASI #37, 51, 70 and 73 – Coleman will not accept until Security System is complete**
    - ii. ASI #77 – Door Keyway Modifications – Grunloh requesting an RFP. Cost to be billed towards allowance. Grunloh to accept ASI.**
  - c. RFP Listing from PRZM (1-105)**
    - i. RFP #92 – Ceramic Tile Expansion Joints – Grunloh pending completion of T & M Tickets**
    - ii. RFP #95 – Fire Protection: Alternate Gang Drain Piping – McDaniel pending AE**
    - iii. RFP #96 – ADA Shower Base Changes – A&R plumb and Grunloh pending completion of T & M Tickets. OB pending AE approval**
    - iv. RFP #97 – Laundry Chase Walls – Grunloh pending completion of T & M Tickets**
    - v. RFP #99 – Access Panels Change (Labor) – Grunloh pending completion of T & M Tickets**
    - vi. RFP #100 – Drywall Cladding for Concrete Columns – Grunloh pending completion of T & M Tickets**
    - vii. RFP #101 – Beckwith Lav Counter Support – Grunloh pending completion of T & M Tickets.**
    - viii. RFP #102 – Power to Steam Sumps –Grunloh and Coleman pending AE**
    - ix. RFP #103 – Power to Steam Tunnel Pumps and Lights – Coleman and Grunloh pending pending AE**

- x. **RFP #104 – CATV Conduit – Coleman and Grunloh to respond.**
- xi. **RFP #105 – 4<sup>th</sup> floor CUH Power – A&R, Coleman and Grunloh to respond**
- d. **FD Listing from PRZM (1-37)**
  - i. **FD #36 - (RFP #102) – Power to Steam Tunnel Pumps – Grunloh pending wet ink signature. Turner waiting doc for processing**
  - ii. **FD #37 - (RFP #103) – Power to Steam Tunnel Pumps and Lights –Grunloh and Coleman pending wet ink signatures. Coleman doc to BLDD 8/25/09. Turner waiting Grunloh doc for processing.**
- 7. **Engineering & Submittals**
  - a. **Overview of Turner’s Assessment of Current Submittal Status**
    - i. **Inclusive of Re-submittals**
      - 1. **Roecker Resubmittal**
- 8. **Upcoming Meetings**
  - a. **Sixteenth LEED Meeting**
    - i. **September 2<sup>nd</sup>, 2009 @ 1:00 PM**
  - b. **Next Monthly Safety Meeting**
    - i. **August 26<sup>th</sup>, 2009 @ 10:00 AM**
  - c. **Next Meeting --- September 2nd, 2009 @ 1:00 PM**
- 9. **Coordination Issues**
  - a. **Round Table Comments:**