

Dining Demolition's Contractor Coordination Meeting #2 April 6th, 2010 Meeting Minutes

Meeting Location & Time: Turner's Office Trailer, Champaign, IL. at 9:00 AM

The purpose of this meeting was to familiarize ALL parties with the DD Project Status relative to Safety, Administration, and Field Operations. Furthermore, the purpose was to ensure that ALL parties (Bid Packages #1 thru 4) understand the specific project protocol and scheduling relative to the next three (3) months. Turner Construction utilized the attached agenda as the basis for flow of discussion points within this meeting.

I. Attendance:

- 1-1 Refer to the attachment for the list of attendees.
- | | |
|---|---|
| *denotes attendance | *John Moore – Robinette Demolition |
| *Elizabeth Stegmaier – University of Illinois (F & S) | *Brandon Farney – Davis-Houk Mechanical |
| Myron Thompson – University of Illinois (F & S) | *Steve Hall – A & R Mechanical |
| Brian Huckstep – University of Illinois (F & S) | Phil Lowery – Glesco Electric |
| *Jeff Riddle – University of Illinois (Housing) | *Jim Whiddem – Glesco Electric |
| Mari Anne Brocker – UIUC (Housing) | Jed Starns – Operators' Business Agent |
| *Brian Cockerham – University of Illinois (CITES) | Mike Blackburn – Turner Construction |
| *Howard Kagan – Nagle Hartray (by phone) | Tony Odendahl – Turner Construction |
| Tom Robinette – Robinette Demolition | *Greg Cuttell – Turner Construction |
| | Adam Kimball – Turner Construction |

II. LEED:

- 1-1 As noted last week, while this project is not set-up for LEED protocol, Robinette Demolition still intends to provide a detailed list of where demolished items will be recycled and disposed of. This list will be submitted to Turner Construction at the end of the project and then will be passed onto Nagle Hartray and the University of Illinois.

III. Project Safety/Logistics/Housekeeping:

- Next Meeting is scheduled for April 20th, 2010.
- Turner Construction reminded everyone about wearing their 'Safety Vests' when performing exterior work over the next month.
- Turner Construction will be relocating their office to UIUC-Housing's Clark Hall on May 10th, 2010.
- Parking Passes for Dining Demolition workers will be distributed closer to May 17th, 2010.

IV. Project Coordination w/ Owner Related Items:

- 1-1 Turner Construction addressed outstanding items within the 'Front-End Submittal Log'. Refer to the attached 'Front-End Submittal Log' for details.
- 1-2 Robinette Demolition has employed a second company to perform 'Ground Penetrating Radar' (Dearborn Companies) to perform an underground scan of existing items around Gregory and Peabody Dining Halls. Going well and should be done with field operations tomorrow (April 7th, 2010). Robinette Demolition hopes to receive the analyzed data later next week so that discussions can occur with Nagle Hartray about deletion/modification of 'Earth Retention' at Gregory and Peabody Dining Halls. Nagle Hartray will be available next week to discuss this issue.
- 1-3 Nagle Hartray and Bailey Edwards are reviewing the raising of the saw-cut for the NEW Tunnel Lids @ Forbes and Snyder Residence Halls. Due to existing utilities it appears as though the saw-cut shown on Drawing A043 should be shifted upward approx. 12-inches --- this would reduce or eliminate Bailey Edwards' stub wall portion of the NEW Tunnel Lids.
- 1-4 UIUC-Housing is developing a plan for Summer Access in/out of the Six (6) Residence Halls.
- 1-5 UIUC-F&S/Nagle Hartray gave the appropriate SWPPP paperwork to Robinette Demolition for them to complete and sign. Robinette Demolition to sign and return via mail later this week.

1-6 UIUC-F&S is still evaluating their work load and shift scheduling with Mr. Bob Howard of UIUC-F&S regarding Asbestos Abatement prior to the week of May 17th, 2010; during the weeks of May 17th & May 24th, 2010 @ Gregory Dining Hall; and then the following two (2) weeks at Peabody Dining Hall. UIUC-F&S and UIUC-Housing understand that the tunnel links at Gregory Dining Hall are the most critical/important to get completed.

1-7 UIUC-F&S requested that A & R Mechanical provide a statement about their attempts to meet the MAFBE Goal of 4%.

1-8 Refer to the Three-Month Look Ahead Schedule for scheduled Outages/Shutdowns by the University of Illinois.

1-9 UIUC-F&S expressed concern about the 'Fire Loop' along Gregory-First-Peabody being 'active' during and after Davis-Houk's Disconnect/Cap @ Gregory & Peabody Drives. *Davis-Houk checked after this meeting and confirmed that they did not anticipate any problems with shutting the water down at both locations. The valves appear to be located on the service lines and should not affect the perimeter 'Fire Loop'.*

1-10 Nagle Hartray is working on the following RFPs:

1-10.1 None.

V. Safety Program:

1-1 Weekly / Monthly Safety Walk-Throughs

- The first Weekly Safety Walk-Through Meeting will occur the week of May 17th, 2010.

VI. Testing and Inspection:

1-1 The University of Illinois did not have any QA/QC issues to address at this time.

VII. Status of RFIs, ASIs & RFPs:

1-1 RFIs – NO outstanding RFIs.

1-2 ASIs – One (1) has been circulated to the Contractors.

1-3 RFPs – Three (3) have been circulated to the Contractors.

VIII. Engineering:

1-1 None.

IX. Three-Month Look Ahead Schedule:

1-1 The Three-Month Look Ahead Schedule was reviewed and set forth as the plan for the coming weeks. Refer to the attached Three-Month Look Ahead Schedule as part of these meeting minutes.

This is the understanding of the above items discussed. Concurrence is presumed unless prompt written notices of additions, deletions or corrections are received within five (5) days.

Greg Cuttell

Turner Construction Company

cc: ES / MT / JR / MAS / BB / SH / AK / Master File

attachments



Dining Demolition Programs Project

DD Contractor Coordination Meeting #2

Tuesday – April 6th, 2010

1. **Safety**
 - a. **High Visibility Vest Use**
2. **Logistics/Housekeeping**
 - a. **Summer Access into Six (6) RH Buildings**
3. **Shutdowns/Outages**
 - a. **Gas @ Both Facilities = May 17th, 2010**
 - b. **Steam/Condensate @ Both Facilities = May 17th, 2010**
 - c. **Water @ Gregory DH = May 22nd, 2010**
 - d. **Power @ Gregory DH = May 24th, 2010**
 - e. **Water @ Peabody DH = May 29th, 2010**
 - f. **Power @ Peabody DH = June 1st, 2010**
4. **“Hot” Items**
 - a. **Submission of ‘Front-End Log’ Items**
 - b. **Radar Review Status**
 - c. **Bailey Edwards/Nagle Hartray Review Status of Raising the Re-Built Tunnel Lids @ Forbes and Snyder**
5. **RFIs/RFPs to be Written?**
6. **Status of RFIs, ASIs & RFPs**
 - a. **RFP #001 (Provide Required Excavation at Steam Vaults 81 & 85 for Pipe Removal) – Robinette Demolition Inc. Pending Contractor Completion.**
 - b. **RFP #002 – (Provide Compacted Fill in Gregory Dining Hall Footing Excavations) –Robinette Demolition Inc. Pending Contractor Completion.**
 - c. **RFP #003 – (Remove and Recycle Parts of Twelve (12) Exterior Light Fixtures) – Robinette Demolition Inc. and A&R Mechanical to Respond; Glesco Electric’s Pending Approval in PRZM.**
7. **Three-Week Look Ahead Schedule**
 - a. **MEP Review of Interior Terminations/Caps @ Link Tunnels???**
8. **Outstanding List**
9. **Next Meeting = April 20th, 2010 @ 9:00 AM**



Front End Contractor Requirements

BP	Contractor	Submittal	Date Rec'd	Received	Approved	
1	Robinette	Performance / Payment Bonds	2/15/2010	Yes	Yes	
	Demolition	Certificate of Insurance	2/15/2010	Yes	Yes	
	(Mass Demo.)	CG 2026 Form	2/15/2010	Yes	Yes	
		Returned & Signed Contract	2/15/2010	Yes	Yes	
		Returned & Signed PLA	2/15/2010	Yes	Yes	
		Returned Sub. Sch. Matrix	3/30/2010	Yes	Yes	
		List of Subcontractors & Suppliers				
		Contractor's Schedule	4/6/2010	Yes	Yes	
		Schedule of Values				
		PRZM Contact Information	4/6/2010	Yes	Yes	
		Safety Program Notebook	2/24/2010	Yes	Yes	
		MSDS & HAZCOM Notebook	2/24/2010	Yes	Yes	
		Signed Corporate Safety Sheet	3/10/2010	Yes	Yes	
		Signed Employee Safety Sheet	3/22/2010	Yes	Yes	
		List of OSHA Competent Personnel	4/6/2010	Yes	Yes	
		Contractor Information Sheet	3/10/2010	Yes	Yes	
		Labor Wage & Equipment Rate Sheets	3/10/2010	Yes	Yes	
	2	Davis-Houk	Performance / Payment Bonds	2/15/2010	Yes	Yes
		Mechanical	Certificate of Insurance	2/15/2010	Yes	Yes
(Plumbing)		CG 2026 Form	2/15/2010	Yes	Yes	
		Returned & Signed Contract	2/15/2010	Yes	Yes	
		Returned & Signed PLA	2/15/2010	Yes	Yes	
		Returned Sub. Sch. Matrix	3/16/2010	Yes	Yes	
		List of Subcontractors & Suppliers	3/22/2010	Yes	Yes	
		Contractor's Schedule	3/22/2010	Yes	Yes	
		Schedule of Values	4/2/2010	Yes	Yes	
		PRZM Contact Information	3/16/2010	Yes	Yes	
		Safety Program Notebook	3/16/2010	Yes	Yes	
		MSDS & HAZCOM Notebook	3/22/2010	Yes	Yes	
		Signed Corporate Safety Sheet	3/22/2010	Yes	Yes	
		Signed Employee Safety Sheet				
		List of OSHA Competent Personnel	3/22/2010	Yes	Yes	
		Contractor Information Sheet	3/22/2010	Yes	Yes	
		Labor Wage & Equipment Rate Sheets	3/16/2010	Yes	Yes	
3		A & R	Performance / Payment Bonds	2/15/2010	Yes	Yes
		Mechanical	Certificate of Insurance	2/15/2010	Yes	Yes
	(Heating)	CG 2026 Form	2/15/2010	Yes	Yes	
		Returned & Signed Contract	2/15/2010	Yes	Yes	
		Returned & Signed PLA	2/15/2010	Yes	Yes	
		Returned Sub. Sch. Matrix	3/30/2010	Yes	Yes	
		List of Subcontractors & Suppliers	4/6/2010	Yes	Yes	
		Contractor's Schedule				
		Schedule of Values	4/2/2010	Yes	Yes	
		PRZM Contact Information	4/6/2010	Yes	Yes	
		Safety Program Notebook	3/29/2010	Yes	Yes	
		MSDS & HAZCOM Notebook	3/29/2010	Yes	Yes	
		Signed Corporate Safety Sheet				
		Signed Employee Safety Sheet				
		List of OSHA Competent Personnel				
		Contractor Information Sheet				
		Labor Wage & Equipment Rate Sheets	4/6/2010	Yes	Yes	



Front End Contractor Requirements

BP	Contractor	Submittal	Date Rec'd	Received	Approved
4	Glesco	Performance / Payment Bonds	2/15/2010	Yes	Yes
	Electric	Certificate of Insurance	2/19/2010	Yes	Yes
	(Electrical)	CG 2026 Form	2/19/2010	Yes	Yes
		Returned & Signed Contract	2/15/2010	Yes	Yes
		Returned & Signed PLA	2/15/2010	Yes	Yes
		Returned Sub. Sch. Matrix	4/1/2010	Yes	Yes
		List of Subcontractors & Suppliers	3/11/2010	Yes	Yes
		Contractor's Schedule	3/11/2010	Yes	Yes
		Schedule of Values	4/2/2010	Yes	Yes
		PRZM Contact Information	3/11/2010	Yes	Yes
		Safety Program Notebook	3/11/2010	Yes	Yes
		MSDS & HAZCOM Notebook	3/11/2010	Yes	Yes
		Signed Corporate Safety Sheet	4/1/2010	Yes	Yes
		Signed Employee Safety Sheet			
		List of OSHA Competent Personnel	3/11/2010	Yes	Yes
		Contractor Information Sheet	3/11/2010	Yes	Yes
		Labor Wage & Equipment Rate Sheets	3/11/2010	Yes	Yes

ACTIVITY	Contractor	Scheduled Start	Scheduled Completion	Apr-10							May-10													
				26	27	28	29	30	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
				M	T	W	R	F	S	S	M	T	W	R	F	S	S	M	T	W	R	F	S	S
SITE																								
Perform Owner Asbestos Abatement @ Gregory	UIUC-F&S	Ongoing	Ongoing																					
Installing Wire Amongst Underground Duct Banks	PAUR-Glesco	4/5/2010	4/30/2010	X	X	X	X	X																
Performing Ground Penetrating Radar @ Both DHs	Robinette Demo.	4/5/2010	4/9/2010																					
Start of Phase 'C' & 'D' Early Site Utilities	PCUR-DUCE	4/19/2010	7/2/2010	X	X	X	X	X																
Remove Existing Trailer Compound Fencing	Williams Bros.	4/26/2010	4/27/2010	X	X																			
NEW CM Office Trailer Arrives & Set-Up	Williams-Scotsmen	4/28/2010	5/1/2010	X	X	X	X																	
Move Furnishings from OLD to NEW CM Trailer	UIUC-Housing	5/4/2010	5/6/2010								X	X	X											
UNIVERSITY OF ILLINOIS FINALS WEEK	STUDENTS	5/7/2010	5/15/2010																					
Turner Construction to Relocate to Clark Hall	TCCo	5/10/2010	5/10/2010																					
OLD CM Office Trailer Removal/De-Mobilize	UIUC-F&S	5/10/2010	5/14/2010																					
Shutdown Power & Tele./Data to OLD CM Trailer	UIUC-F&S	5/10/2010	5/10/2010																					
Disconnect San. & Dom. Water to OLD CM Trailer	UIUC-F&S	5/10/2010	5/10/2010																					
Owner Demobilization of Gregory Dining Hall	UIUC-Housing	5/15/2010	5/21/2010																					
Owner Demobilization of Peabody Dining Hall	UIUC-Housing	5/15/2010	5/28/2010																					
Resume & Complete Tree Extraction/Removals	Robinette Demo.	5/16/2010	5/16/2010																					
Owner Move-Out of Gregory Dining Hall	UIUC-Housing	5/16/2010	5/21/2010																					
Owner Move-Out of Peabody Dining Hall	UIUC-Housing	5/16/2010	5/28/2010																					
Owner Shutdown of Steam/Condensate @ Both DHs	UIUC-F&S	5/17/2010	5/17/2010																					
Owner-Amereen Shut-Off Gas Service @ Both DHs	UIUC-F&S	5/17/2010	5/17/2010																					
Owner Reclaim/Disposal of Grease @ Both Basins	UIUC-Housing	5/17/2010	5/21/2010																					
Owner Reclaim/Disposal of Freon @ Both Facilities	UIUC-F&S	5/17/2010	5/21/2010																					
Potential Disposal of Sanitary & Storm Basins	???	5/17/2010	5/21/2010																					
Remove Site Light Poles Per Drawing A041	DD-Glesco	5/17/2010	5/18/2010																					
Disconnect & Cap @ North-South Water Lines	Davis-Houk	5/17/2010?	5/21/2010																					
Demolish/Cut/Add Blind Flange @ Site CHW	A & R Services	5/17/2010	5/22/2010																					
Demolish & Upgrade @ Steam Vaults #85 & 81	A & R Services	5/17/2010	5/29/2010																					
Install Portable Fencing and Gates	Robinette Demo.	5/17/2010	5/21/2010																					
Reclaim/Disposal of Elevator Fluids @ Both Buildings	Robinette Demo.	???	???																					
Removal of ACT & Grid @ Basement Lobby Areas	Robinette Demo.	5/17/2010	5/21/2010																					
Perform Selective Demo. for Asbestos @ Gregory	Robinette Demo.	5/17/2010	5/29/2010?																					
Perform Sel. Owner Asbestos Abatement @ Gregory	UIUC-F&S	5/17/2010	5/29/2010																					
Perform Selective Demo. for Asbestos @ Peabody	Robinette Demo.	5/17/2010	6/1/2010?																					
Owner (UIUC-CITES) Term./Caps @ Gregory	UIUC-CITES	5/21/2010	5/21/2010																					
Owner Shutdown of Water Systems to Gregory	UIUC-F&S	5/22/2010	5/22/2010																					
Removal of Flur. Light Bulbs & Ballasts @ Gregory	DD-Glesco	5/22/2010	5/29/2010																					
Disconnect/Terminate/Cap ALL Feeds @ Gregory	ALL	5/22/2010	5/29/2010																					
Site Utility Disconnects/Backfill/Compact @ Gregory	D-H/Robinette	5/22/2010	5/30/2010																					
Construct Temporary Roadway @ West of Gregory	Robinette Demo.	5/22/2010	5/29/2010																					
Install Sanitary, Water & Electric Per Early BP	PCUR-DUCE	5/24/2010	???																					
Relocate Ex. EM Generator @ Gregory Dining Hall	A & R/Glesco	5/24/2010	5/24/2010																					
Owner Outage/Shutdown of Elec. Serv. @ Gregory	UIUC-F&S	5/24/2010	5/25/2010																					
Power Shutdown @ Gregory Dining Hall	A & R/Glesco	5/24/2010	5/24/2010																					
Relocate Existing Generator to New Pad @ Gregory	PAUR-Glesco	5/24/2010	5/24/2010																					



ACTIVITY	Contractor	Scheduled Start	Scheduled Completion	Apr-10							May-10													
				26	27	28	29	30	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
				M	T	W	R	F	S	S	M	T	W	R	F	S	S	M	T	W	R	F	S	S
Owner (UIUC-CITES) Term./Caps @ Peabody	UIUC-CITES	5/28/2010	5/28/2010																					
Owner Shutdown of Water Systems to Peabody	UIUC-F&S	5/29/2010	5/29/2010																					
Mass Demolition @ Gregory Dining Hall	Robinette Demo.	5/31/2010	7/9/2010																					
Removal of Flur. Light Bulbs & Ballasts @ Peabody	DD-Glesco	5/31/2010	6/11/2010																					
Disconnect/Terminate/Cap ALL Feeds @ Peabody	ALL	5/31/2010	6/11/2010																					
Site Utility Disconnects/Backfill/Compact @ Peabody	D-H/Robinette	5/31/2010	6/11/2010																					
Owner Outage/Shutdown of Elec. Serv. @ Peabody	UIUC-F&S	6/1/2010	6/3/2010																					
Power Shutdown @ Peabody Dining Hall	A & R/Glesco	6/1/2010	6/1/2010																					
Relocate Existing Generator to New Pad @ Peabody	PAUR-Glesco	6/1/2010	6/1/2010																					
Relocate Ex. EM Generator @ Peabody Dining Hall	A & R/Glesco	6/1/2010	6/1/2010																					
Mass Demolition @ Peabody Dining Hall	Robinette Demo.	6/21/2010?	8/6/2010																					
Re-Energize Power/Tele./Data to NEW Office Trailer	ALL	6/28/2010?	6/28/2010?																					
Relocate to & Occupy to NEW Office Trailer	TCCo	6/29/2010?	6/29/2010?																					
Install NEW 21-Inch Dia. Site Storm Sewer @ Plaza	Davis-Houk	7/9/2010	8/6/2010																					
Substantial Completion	ALL	8/7/2010	8/7/2010																					

