

## Phase 'C & D' Early Site Utility Contractor Coordination Meeting #2 May 11<sup>th</sup>, 2010 Meeting Minutes

### Meeting Location & Time: Turner's Office Trailer, Champaign, IL, at 9:00 AM

The purpose of this meeting was to familiarize ALL parties with the Phase 'C & D' Early Site Utilities Project Status relative to Safety, Administration, and Field Operations. Furthermore, the purpose was to ensure that ALL parties (indirectly or directly related to Bid Package #0) understand the specific project protocol and scheduling relative to the next three (3) months. Turner Construction utilized the attached agenda as the basis for flow of discussion points within this meeting.

### **I. Attendance:**

1-1 Refer to the attachment for the list of attendees.

\*denotes attendance

\*Elizabeth Stegmaier – University of Illinois (F & S)

Myron Thompson – University of Illinois (F & S)

Brian Huckstep – University of Illinois (F & S)

\*Jeff Riddle – University of Illinois (Housing)

\*Mike Scott – University of Illinois (Housing)

David Dowler – University of Illinois (F & S)

\*Brian Cockerham – University of Illinois (CITES)

\*Geoffrey Brooksher (via phone) – 4240

\*Mike Taube (via phone) – KJWW

\*Abe Jones – DUCE

\*John Moore – Robinette Demolition

\*Tom Robinette – Robinette Demolition

\*Dave Skaggs – Robinette Demolition

\*Phil Lowery – Glesco Electric

\*Jim Whiddem – Glesco Electric

Mike Blackburn – Turner Construction

Tony Odendahl – Turner Construction

\*Greg Cuttell – Turner Construction

Adam Kimball – Turner Construction

### **II. LEED:**

1-1 4240 summarized the protocol associated with the LEED Construction Waste Program. 4240 is looking for a spreadsheet and an anticipated total estimate. Thus far, DUCE has been able to attain 100% diversion via 100% recycling of rock and concrete materials off site. 4240 has called for a formal LEED meeting @ 8:45 AM next Tuesday (May 18<sup>th</sup>, 2010).

### **III. Project Safety/Logistics/Housekeeping:**

- Next Meeting is scheduled for May 18<sup>th</sup>, 2010 at the NEW CM Office Trailer.
- Turner Construction has relocated their office to UIUC-Housing's Clark Hall and will reside at this location until end of June 2010.

### **IV. Project Coordination w/ Owner Related Items:**

1-1 DUCE plans to submit their As-Built Layout Sketch of U/G Sanitary from the CM Office Trailer to Sanitary Sewer Manhole #1596 within the next couple of days.

1-2 DUCE plans to submit their Pre-Construction Photos to Turner Construction by this Friday (May 14<sup>th</sup>, 2010).

1-3 DUCE recently submitted their CSV to Turner Construction within PRZM. UIUC-F&S printed off a copy for Turner Construction to review.

1-4 Robinette Demolition and Duce Construction realized that there will be some coordination during the week of May 31<sup>st</sup>, 2010 along the north side of Gregory Dining Hall.

1-5 DUCE to re-check with Reliable about what valve was ordered – 150# or 300# valve. If it was a 300# valve, then their submittal is approved. If the valve was 150#, then that is okay, but need re-submittal documentation.

1-6 DUCE to submit their cost proposals within PRZM for RFPs #4, 6, 7, 8 & 10 with back-up as well as the same for FDs #3 & 4.

1-7 DUCE to determine their Steam Outage requirements and understand the 5-day notification to UIUC-F&S.

1-8 4240 and TERRA are monitoring the IEPA Sanitary Sewer Permit approval status.

1-9 4240/KJWW requested UIUC-F&S to review their proposed design for the upgraded personnel access at the existing Loop Expansion Loop.

1-10 4240/KJWW will review the adequacy of soil cover atop the existing southern 'Perma-Pipe Steam Line' located between Forbes Residence Hall and Steam Vault #85.

1-11 Refer to the Three-Month Look Ahead Schedule for scheduled Outages/Shutdowns by the University of Illinois.

1-12 4240 is working on the following RFPs/ASIs:

1-12.1 Future Additive RFP/FD – Finalized Design of the Personnel Access at the Loop Expansion Vault (near the existing Ventilator).

1-12.2 Future RFP – Water Metering @ CM Office Trailer.

1-12.3 Future ASI – Clean-Up Contract Language w/ 'Record Product Data' and Submittal Counts within Specification Section 01781.

#### **V. Safety Program:**

1-1 Weekly / Monthly Safety Walk-Throughs

- The second Weekly Safety Walk-Through Meeting will occur this week.

#### **VI. Testing and Inspection:**

1-1 The University of Illinois did not have any QA/QC issues to address at this time.

#### **VII. Status of RFIs, ASIs & RFPs:**

1-1 RFIs – Three (3) RFIs have been submitted and have been answered. No outstanding RFIs.

1-2 ASIs – Three (3) has been circulated to the Contractors.

1-3 RFPs – Ten (10) have been circulated to the Contractors.

#### **VIII. Engineering:**

1-1 None.

#### **IX. Three-Month Look Ahead Schedule:**

1-1 The Three-Month Look Ahead Schedule was reviewed and set forth as the plan for the coming weeks. Refer to the attached Three-Month Look Ahead Schedule as part of these meeting minutes.

This is the understanding of the above items discussed. Concurrence is presumed unless prompt written notices of additions, deletions or corrections are received within five (5) days.

Greg Cuttell

**Turner Construction Company**

cc: ES / MT / JR / MAS / BB / AK / Master File

attachments