



Residence Hall #1 – Phase A Project

RH Contractor Coordination Meeting #81

Thursday, January 7th, 2009

(No Formal Meeting – Agenda sent out to Project Team for action and response)

- 1. 3 Week Look-A-Head Schedule**
 - a. Summary of actual dates and future projected dates for the following activities:**
 - i. Commissioning**
 - ii. Owner Training**
 - iii. Punch list Activities**
- 2. Administrative/QA/QC/Coordination**
 - a. Greg Sacks to be issuing an elevator permit to UIUC**
 - b. Grunloh/Urban need to submit final Elevator documentation for UIUC signatures**
 - c. Grunloh**
 - i. Roof Anchor Test Reports**
 - ii. Open PRZM Items noted below**
 - iii. Complete Punchlist Items**
 - iv. Schedule Elevator and Auto Entrances Owner Training**
 - v. Closeout Submittals**
 - vi. Finish Open Elevator Inspection Items**
 - d. A & R Plumbing**
 - i. Complete Punchlist Items**
 - ii. Closeout Submittals**
 - e. A & R Heating**
 - i. Need to schedule Owner Training**
 - ii. Complete Punchlist Items**
 - iii. Closeout Submittals**
 - iv. Open PRZM Item noted below**
 - v. Fix CUH Leak V1033 ASAP**
 - vi. Revise and Resubmit Water TAB Reports**
 - f. A & R Vent**
 - i. Meet to review Air TAB Reports with TCCo/UIUC**
 - ii. Punchlist Items**
 - iii. Closeout Submittals**
 - g. Coleman**
 - i. Open PRZM Items noted below**
 - ii. Punchlist Items**
 - iii. Closeout Submittals**
 - h. McDaniel**
 - i. Closeout Submittals**

- ii. **Work with TCCo/UIUC on how the system needs to be left after Substantial Completion**
 - i. **Design Team**
 - i. **Finish Punchlist and issue to TCCo**
 - ii. **Return Submittals that are in review**
 - iii. **Schedule Punchlist Re-inspections with TCCo**
 - iv. **Substantial Completion Certificate**
 - v. **Open PRZM Items noted below**
 - j. **UIUC**
 - i. **Advise on how the FA/FP Systems should be left after substantial completion**
- 3. **Status of RFIs, ASIs & RFPs**
 - a. **RFI Listing from PRZM (1-407)**
 - i. **RFI # 406 – 25” mirror**
 - ii. **RFI # 407 – Vestibule 1033**
 - b. **ASI Listing from PRZM (1-87)**
 - i. **ASI 88 – Grunloh and Coleman to respond**
 - c. **RFP Listing from PRZM (1-124)**
 - i. **RFP #106 – Egress – pending completion of work (FD38 is approved) - Grunloh to submit actual cost with T & M tickets**
 - ii. **RFP #111 – Condensate Relief Vent – A & R heat pending A/E – need explanation of hours from A & R**
 - iii. **RFP # 117 – Beckwith Bathroom Door Latchsets – Grunloh to respond**
 - iv. **RFP # 118 – Lounge 1039 Changes – Grunloh to respond**
 - v. **RFP #119 – Elevator Emergency Power – Grunloh and Coleman pending work completion then submissions of actual costs with T & M tickets**
 - vi. **RFP #120 – Elevator Equipment Room Cooling Unit Emergency Power –Grunloh to respond**
 - vii. **RFP #121 – Shunt Trip Monitoring – all but OB and McDaniel to respond**
 - viii. **RFP # 122 – Fire Alarm Changes – Coleman and Grunloh to respond**
 - ix. **RFP # 123 – Elevator Cab Changes – Coleman and Grunloh to respond**
 - x. **RFP # 124 – Automatic Door Keyswitches – Coleman and Grunloh pending AE**
 - d. **FD Listing from PRZM (1-48)**
 - i. **FD # 41 – RFP 111 – Condensate Relief Vent – Grunloh to respond.**
 - ii. **FD #43 – RFP 120 – Elevator Equipment Room Cooling Unit Emergency Power – Grunloh to respond**
 - iii. **FD #44 – RFP 121 – Grunloh to respond**
 - iv. **FD #45 – RFP 114 – Grunloh to respond**

- v. **FD #46 – RFP 122 – Grunloh to respond**
- vi. **FD #47 – RFP 123 – Grunloh and Coleman to respond**
- vii. **FD #48 – RFP 124 – Grunloh to respond Coleman pending
AE**

4. Engineering & Submittals

- i. **Please complete Closeout Submittals**

5. Upcoming Meetings

- a. **TBD**